

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 1

TO: SUPERVISOR THOMAS D. CROCI
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into various agreements for programs to be held throughout the Town of Islip to be funded by either registration fees or grant funds

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, APRIL 3, AT 2 PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Joseph Montuori

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
DAVID GENAWAY, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
LYNDA DISTLER, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: The resolution authorizes the Supervisor to enter into an agreement with the Long Island Sports Academy Inc. to offer baseball clinics for boys and girls ages 3-14. Baseball Tots for ages 3 & 4 will be held at the Little League of the Islip's complex from 9:00 am – 11:00 am during the week of July 23, 2012 – July 27, 2012. The Junior Baseball Clinics for ages 5-14 will be held at the Sunrise Little League complex from 9:00 am – 2:00 pm during the weeks of July 9, 2012 – July 13, 2012 & August 6, 2012 – August 10, 2012, and at the Sayville Little League complex from July 16, 2012 – July 20, 2012. The minimum class size is 10 per clinic and the maximum class size is 50 per clinic. Minimum class size may be waived at the option of the Department of Parks, Recreation and Cultural Affairs with the consent of the contractor. The registration fee for Baseball Tots is \$150.00. The registration fee for the half day Junior Baseball Clinics is \$165.00 per clinic and \$195.00 per clinic for the full day clinic. Minimum revenue will be \$1,500.00 and the maximum revenue will be \$36,750.00. This program will be self-sustaining. Compensation for said services to the Long Island Sports Academy Inc. will be 80% of the total revenue from these clinics, for a minimum amount of \$1,200.00 and a maximum of \$29,400.00. The Town of Islip shall receive 20% of the total revenue from these clinics for a minimum of \$300.00 and a maximum of \$7,350.00.

SPECIFY WHERE APPLICABLE:

Entity or individual benefitted by resolution:	Long Island Sports Academy Inc.
Site or location effected by resolution:	Little League of Islip, East Islip NY 11730 Sunrise Little League Complex, Oakdale NY 117369 Sayville Little League Complex, Sayville NY 11782
Cost:	\$29,400.00
Budget Line:	7035.4-5006
Amount and source of outside funding:	\$36,750.00 anticipated revenue

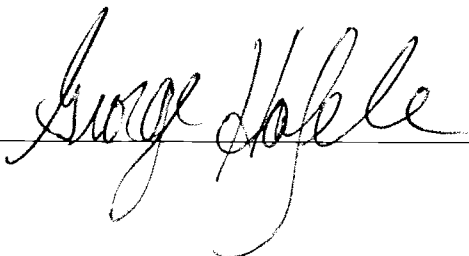
ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

_____ Yes under Section I, Sub. A, Number _____ of Town of Islip 617 Check List, an
Environmental review is required.

☒ No under section II, Sub. _____, Number _____ of Town of Islip 617 Check List, no
Environmental review is required.

Signature of Commissioner/Department Head sponsor:

Date:



3/20/12

April 24, 2012

WHEREAS, the Town of Islip would like to offer baseball clinics for ages 3-14 at the Little League of the Islip's, Sunrise Little League & Sayville Little League; and

WHEREAS, an individual is needed to coordinate, supervise, and instruct these clinics; and

WHEREAS, the Long Island Sports Academy Inc., PO Box 207, Islip NY 11751 has the necessary background and experience to perform this task.

NOW, THEREFORE, on a motion of Councilperson _____,
seconded by Councilperson _____, be it

RESOLVED, that the Supervisor is hereby authorized to enter into agreement with the Long Island Sports Academy Inc. to offer baseball clinics for boys and girls ages 3-14. Baseball Tots for ages 3 & 4 will be held at the Little League of the Islip's complex from 9:00 am – 11:00 am during the week of July 23, 2012 –July 27, 2012. The Junior Baseball Clinics for ages 5-14 will be held at the Sunrise Little League complex from 9:00 am – 2:00 pm during the weeks of July 9, 2012 – July 13, 2012 & August 6, 2012 –August 10, 2012, and at the Sayville Little League complex from July 16, 2012 –July 20, 2012. The minimum class size is 10 per clinic and the maximum class size is 50 per clinic. Minimum class size may be waived at the option of the Department of Parks, Recreation and Cultural Affairs with the consent of the contractor. The registration fee for Baseball Tots is \$150.00. The registration fee for the half day Junior Baseball Clinics is \$165.00 per clinic and \$195.00 per clinic for the full day clinic. Minimum revenue will be \$1,500.00 and the maximum revenue will be \$36,750.00. This program will be self-sustaining. Compensation for said services to the Long Island Sports Academy Inc. will be 80% of the total revenue from these clinics, for a minimum amount of \$1,200.00 and a maximum of \$29,400.00. The Town of Islip shall receive 20% of the total revenue from these clinics for a minimum of \$300.00 and a maximum of \$7,350.00.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 2

TO: SUPERVISOR THOMAS D. CROCI
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute a lease for Alison and Steven Tews to continue occupancy of the residence at the Town of Islip Nature Center

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, APRIL 3, AT 2 PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Robert L. Cicalé

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
DAVID GENAWAY, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
LYNDA DISTLER, CHIEF OF STAFF

**TOWN of ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the schedule meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution authorizes the Supervisor to execute a Lease with Alison and Steven Tews, P.O. Box 229 East Islip, NY, to permit the continued occupancy by the Tews of the residence at the Islip Nature Center, Bayview Avenue, East Islip, NY. The first floor of the residence is utilized as the Islip Nature Center, the balance of the 2-story structure is occupied as a residence.

The rent for the proposed License Agreement, \$700.00 per month, and includes a utility charge of \$100 per month. The agreement, which is subject to approval by the Town Attorney as to form, obligates the Tenant to perform certain maintenance and security duties at the premises, and to prepare a 10-year Management Plan for the Nature Center. The term is 2 years, plus an option to extend for 3 years, subject to Town Board approval, with the rent for the extension period to be determined by the Town, but shall not exceed 25% of the current rate. The agreement may terminate if Mrs. Tews ceases to be an employee of the Town.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefited by resolution: Alison and Steven Tews, P.O. Box 229 East Islip, NY
 2. Site or location effected by resolution: Islip Nature Center, Bayview Avenue, East Islip, NY
 3. Cost: None. Revenue will result from rent of \$700.00 per month, as adjusted in the event of a 5-year extension.
 4. Budget line: N/A
 5. Amount and source of outside funding: NA
-

ENVIRONMENTAL IMPACT:

Is this action subject to a SEQRA environmental review?

_____ Yes under Section I, Sub. A, Number of Town of Islip 617 Check List, an environmental review is required.

____X____ No under Section II, Sub. _____, Number _____ of Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Date: March 21, 2012

WHEREAS, the Town of Islip owns certain property on Bayview Avenue, East Islip, NY, designated on the Suffolk County Tax map as 500-446-02-02.1, and known as “The Islip Nature Center”; and

WHEREAS, the Nature Center occupies the first floor of the major building on the site and the second floor has been occupied by Alison Tews, an employee of the Town of Islip, and Steven Tews, as their residence; and

WHEREAS, the Office of the Town Attorney has recommended entering a Lease, for the use and occupancy of the second floor of the Nature Center by Steven and Alison Tews, for a term of two (2) years, with an optional extension of three (3) years, at a rental of \$700.00 per month, which rent includes a utility charge of \$100 per month, said rental to be adjusted, but shall not be increased more than 25%, at the discretion of the Town, during the extension period; and

WHEREAS, the Town Board concludes that it is in the best interests of the Town to continue the occupancy of the Nature Center.

NOW THEREFORE, on motion of Councilperson

seconded by Councilperson

, be it

RESOLVED that, the Supervisor is hereby authorized, a) to enter into a Lease having a two-year term, at a rental of \$700.00 per month, with an optional three-year extension, subject to approval by the Town Board, the rent during any extension period to be determined by the Town, with Steven and Alison Tews, P.O. Box 299, East Islip, NY, subject to approval of the Lease by the Town Attorney as to form, and b) to execute any and all documents necessary to effectuate such Lease.

Upon a vote being taken the result was

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SUBJECT TO PERMISSIVE REFERENDUM

RESIDENTIAL LEASE

THIS agreement (hereinafter referred to as the "Lease") made and entered into on the later date of the signatures on page 8, by and between the Town of Islip, a municipal corporation having offices at 655 Main Street, Islip, NY 11751 (hereinafter referred to as "Landlord") and Alison E. Tews and Steven H. Tews, whose mailing address is P.O. Box 229, East Islip, NY 11730 (hereinafter referred jointly to as the "Tenant").

WITNESSETH:

WHEREAS, Landlord is the owner of certain real property on Bayview Avenue, East Islip, NY (SCTM#446-02-02.1) that is improved by a building and garage at the end of Paper White Oak Lane (a non-dedicated road), which lot and improvements are operated, together with an adjacent larger parcel owned by the Town, as the Islip Nature Center; and

WHEREAS the second floor (approximately 1865.00 SF) of the aforesaid building at the Islip Nature Center, which is improved as a residence, together with a detached garage, is hereinafter referred to as the "Premises"; and

WHEREAS, Landlord desires to lease the Premises to Tenant upon the terms and conditions as contained herein; and

WHEREAS, Tenant desires to lease the Premises from Landlord on the terms and conditions as contained herein;

NOW, THEREFORE, for and in consideration of the covenants and obligations contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto hereby agree as follows:

1. **TERM.** This Lease shall be effective as of April 5, 2012 ("Commencement Date") and expire on April 4, 2014, subject to earlier termination as provided below. With the approval of the Town Board, the Lease may be extended for an additional 3-year period, provided a written request for extension is received by the Town no later than 4 months before the scheduled expiration of the Term, with the rent for the extension period to be determined by the Town, however it shall not be increased by more than 25% of the rent set forth in this lease.
2. **RENT.** Under the terms of this Lease, "Rent" shall consist of all monetary obligations owed to Landlord by Tenant in accordance with this Lease. Tenant shall pay to Landlord SEVEN HUNDRED DOLLARS (\$700.00) per month as Rent for the Term of the Lease, which Rent includes a utility charge of one hundred dollars (\$100.00) per month.
3. **PAYMENT TERMS.** Due date for Rent payment shall be the 5th day of each calendar month in advance. Rent shall be considered overdue and delinquent if unpaid as of the 10th day of the month. A penalty of \$10.00 per day will be assessed as additional rent in

the following month for every day, or part thereof, that Rent remains unpaid after the 10th day of the calendar month for which it is due.

Acceptable forms of payment of Rent to Landlord shall be personal check, money order, or bank check. In order to be timely, payment must be received by the due date to the Town of Islip Comptroller's Office, 655 Main Street, Islip, NY 11751.

In the event that any payment by Tenant is returned for insufficient funds ("NSF") or if Tenant stops payment, a penalty of \$50.00 will be due and payable in the following month as additional rent. Landlord may require in writing that all future Rent payments shall be remitted by Tenant to Landlord by money order or bank check.

4. **USE OF PREMISES.** The Premises shall be used and occupied by Tenant only as a private residence. No part of the Premises may be used for the purpose of carrying on any business, profession, or trade of any kind, or for any purpose other than as a private residence. No persons other than the Tenant, transient relatives and friends who are transient guests of Tenant, may use or occupy the Premises, without first obtaining Landlord's written consent. Tenant shall comply with any and all laws, ordinances, rules and orders of any and all governmental or quasi-governmental authorities, and the directives of the Commissioner of Parks, Recreation and Cultural Affairs of the Town affecting the cleanliness, use, occupancy and preservation of the Premises. Tenant shall not make or permit any loud or improper noises, or create any disturbance. During operating hours of the Nature Center, amplified sound from the Premises shall be turned down to a level that is not perceptible to persons using the first floor or surrounding outdoor areas that are part of the Nature Center.
5. **CONDITION OF PREMISES.** Tenant stipulates, represents and warrants that Tenant has examined the Premises, and that they are at the time of this Lease in good order, repair, and in a safe, clean and tenantable condition.
6. **ASSIGNMENT AND SUB-LETTING.** The Lease may not be assigned. No sublet of the Premises is permitted. Any assignment, sub-letting or license shall be absolutely null and void and shall, at Landlord's option, terminate this Lease.
7. **ALTERATIONS AND IMPROVEMENTS.** Tenant shall make no alterations to the buildings or improvements on the Premises or construct any building or make any other improvements on the Premises without the prior written consent of Landlord. Any and all alterations, changes, and/or improvements built, constructed or placed on the Premises by Tenant shall, unless otherwise provided by written Lease between Landlord and Tenant, be and become the property of Landlord and remain on the Premises at the expiration or earlier termination of this Lease.
8. **HAZARDOUS MATERIALS.** Tenant shall not keep on the Premises any item of a dangerous, flammable or explosive character that might unreasonably increase the danger of fire or explosion on the Premises, or that might be considered hazardous or extra hazardous by any responsible insurance company.

9. **UTILITIES.** Premises is served by water and electric utilities. The Rent includes \$100.00 per month that Tenant will pay as additional Rent for all utility services utilized on the Premises.
10. **MAINTENANCE AND REPAIR; RULES.** Tenant will, at its sole expense, keep and maintain the Premises and appurtenances in good and sanitary condition and repair during the term of this Lease and any renewal thereof. Without limiting the generality of the foregoing, Tenant shall:
- A. Not obstruct the driveways, sidewalks, courts, entry ways, stairs and/or halls, which shall be used for the purposes of ingress and egress only;
 - B. Keep all windows, glass, window coverings, doors, locks and hardware in good, clean order and repair;
 - C. Not obstruct or cover the windows or doors;
 - D. Not leave windows objects or doors in an open position during any inclement weather;
 - E. Not hang objects, laundry, clothing, sheets or similar from any window, rail, porch or balcony;
 - F. Not cause or permit any locks or hooks to be placed upon any door or window without the prior written consent of Landlord;
 - G. Keep all air conditioning filters clean and free from dirt;
 - H. Keep all lavatories, sinks, toilets, and all other water and plumbing apparatus in good order and repair and shall use same only for the purposes for which they were constructed. Tenant shall not allow any sweepings, rubbish, sand, rags, ashes or other substances to be thrown or deposited therein. Any damage to any such apparatus and the cost of clearing stopped plumbing resulting from misuse shall be borne by Tenant;
 - I. Maintain order, including the conduct of Tenant's family and guests, at all times in the Premises and at all places on the Premises,
 - J. Deposit all trash, garbage, rubbish or refuse in the locations provided therefore and shall not allow any trash, garbage, rubbish or refuse to be deposited or permitted to stand on the exterior of any building or within the common elements;
 - K. Abide by and be bound by any and all rules and regulations affecting the Premises, or the Nature Center common areas appurtenant thereto, promulgated by the Town Department of Parks, Recreation and Cultural Affairs which has jurisdiction of the Premises.

11. **INSURANCE.** Throughout the Term, Tenant shall continuously provide and maintain in full force and effect a general liability insurance policy with a combined single limit of liability of not less than \$300,000.00 for personal injury and property damage. The policy shall be issued by a company acceptable to Landlord, cover Tenant's use and occupancy of the Premises, and name Landlord as "Additional Insured with respect to leased property located at SCTM# 446-02-02.1". Tenant's policy shall expressly state that such insurance provides primary coverage for both defense and indemnity.

Prior to the Commencement Date, Tenant shall deliver to Town a certificate of insurance evidencing the existence thereof, all in such form as Town may reasonably require. The certificate shall contain a valid provision or endorsement confirming that the policy will not be canceled or materially changed or altered without first giving thirty (30) days' written notice thereof to the Town, served on the Town Attorney, 655 Main Street, Islip, NY 11751.

If the insurance policy covered by the foregoing certificate of insurance will expire during the Term, at least thirty (30) days prior to such expiration, Tenant shall deliver to the Town, as above, a certificate of insurance evidencing the renewal of such policy.

The coverage provided under such policy shall be occurrence-based, not claims made.

Tenant hereby acknowledges that the coverage limits contained in any policy shall in no way limit the liabilities or obligations of Tenant under this Agreement, including, without limitation, Tenant's indemnification obligations under Section 20 below.

The terms of all insurance policies referred to herein shall preclude subrogation claims against Town.

The failure of the Tenant to provide insurance in accordance with this Section 11 shall be a breach of this Agreement and shall be a default, not subject to any cure period set forth herein.

12. **DAMAGE TO PREMISES.** In the event the Premises are destroyed or rendered uninhabitable by fire, storm, hurricane, or other *force majeure*, or unforeseeable event and not caused by the negligence of Tenant, this Lease shall terminate from such time, except for the purpose of enforcing rights that may have then accrued hereunder. The rental provided for herein shall then be accounted for by and between Landlord and Tenant up to the time of such injury or destruction of the Premises. Tenant shall pay rent due up to such date and Landlord shall refund rent applicable to days beyond such date. Should only a portion of the Premises thereby be rendered uninhabitable, the Landlord shall have the option of either repairing such injured or damaged portion or terminating this Lease. In the event that Landlord exercises its right to repair such uninhabitable portion, the rent shall be abated in the same proportion that the damaged part bears to the whole Premises, and such part so damaged shall be restored by Landlord as speedily as practicable, after which the full rent shall recommence and the Lease continue according to its terms.

13. **ACCESS TO PREMISES.** Landlord and Landlord's agents shall have the right at all reasonable times, on reasonable notice, during the term of this Lease and any renewal thereof to enter the Premises for the purpose of inspecting the Premises and all buildings and improvements thereon, and for the purposes of making any repairs, additions or alterations as may be deemed appropriate by Landlord for the preservation of the Premises or the building. Landlord and its agents shall further have the right to exhibit the Premises to prospective tenants. The right of entry, without notice, shall likewise exist for the purpose of removing signs, fixtures, alterations or additions that do not conform to this Lease or to the restrictions, rules or regulations affecting the Premises.
14. **TENANT'S HOLDOVER.** If Tenant remains in possession of the Premises after the natural expiration of this Lease, a new tenancy from month-to-month shall be created between Landlord and Tenant, which shall be subject to all of the terms and conditions hereof, except that the rent for the holdover period shall be the Rent amount that had been applicable to the last month prior to expiration of the Term, plus \$1,100 per month. Such tenancy shall be terminable upon thirty (30) days written notice served by either party.
15. **SURRENDER OF PREMISES.** Upon the expiration of the term hereof, Tenant shall surrender the Premises in as good a state and condition as they were at the commencement of this Lease, except for reasonable use and wear and tear.
16. **ANIMALS.** Tenant shall be entitled to keep at the Premises no more than two (2) domestic dogs, cats or birds, or any combination thereof.
17. **QUIET ENJOYMENT.** Tenant, upon payment of all of the sums referred to herein as being payable by Tenant and Tenant's performance of all Tenant's Leases contained herein and Tenant's observance of all rules and regulations, shall and may peacefully and quietly have, hold and enjoy said Premises for the term hereof, subject to the simultaneous public use of areas in and around the building in which the Premises is located.
18. **SERVICES-IN-KIND.** The Rent for the Premises reflects a reduction or credit of \$1,100.00 per month that has been applied, based on the estimated value to the Landlord, for tasks that the Tenant has assumed in connection with: A) Maintenance of the Nature Center, such as feeding the captive animals at the Nature Center during holiday periods, and doing miscellaneous work for trail maintenance, and providing information services and security oversight during closed hours; and 2) Preparing a 10-Year Management Plan covering all aspects of the operation of the Nature Center. Drafts of the Management Plan are to be submitted at least monthly to the Commissioner of Parks, Recreation and Cultural Activities, who shall coordinate its

review with the Commissioner of Planning. Decisions or directives of the Commissioners as to any changes or additions to the document are final and shall be incorporated.

19. **INDEMNIFICATION.** Landlord shall not be liable for any damage or injury of or to the Tenant, Tenant's family, guests, invitees, agents or employees or to any person entering the Premises, or the building of which the Premises are a part, or to goods or equipment, or in the structure or equipment of the structure of which the Premises are a part, and Tenant hereby agrees to indemnify, defend and hold Landlord harmless from any and all claims or assertions of every kind and nature.
20. **DEFAULT.** In the instance of 21(A), below, Landlord must provide notice of default to the Tenant. The Tenant shall have 10 days to cure any such default, unless the default involves a safety hazard, in which later event a shorter notice is permitted, based on the degree of danger involved.
21. **TERMINATION.** The Lease may be terminated if any of the following occur:
- A. The Tenant does not cure the default within the cure period specified, above;
 - B. Alison Tews ceases to be an employee of the Town of Islip (effective 30 days from the date of voluntary termination of employment, and 60 days if termination is involuntary);
 - C. The Tenant gives notice in writing of an intention to vacate the Premises.
 - D. Insurance is not in force, or proof thereof is not supplied.

In the event of the occurrence of "A", following Tenant's failure to cure the default within the period stated in the notice of default, Landlord may terminate this Lease by providing the Tenant with a notice of termination. The notice of termination must state the date the tenancy will end, which may be no fewer than three (3) days after the date of the notice of termination. Tenant must vacate the premises on or before the termination date specified in the notice of termination and must return the keys on or before that date. The Tenant's responsibilities under this Lease continue until the termination date.

In the event of the occurrence of "C", above, unless the notice of intention to vacate is received by the Town at least one month prior to the 1st day of the following month, Tenant will remain liable for the Rent due in such following month, whether or not Tenant has previously vacated the Premises.

22. **ABANDONMENT.** If, at any time during the term of this Lease, Tenant leaves the Premises vacant for 15 consecutive days, without having previously notified the Landlord, the Tenant may be conclusively presumed to have abandoned the Premises. Upon the occurrence of such abandonment of the Premises, Landlord may, at Landlord's option, terminate the Lease without further notice, and obtain possession of the Premises in the manner provided by law, without becoming liable to Tenant for damages or for any payment of any kind whatever. If Landlord's right of reentry is exercised following abandonment of the Premises by Tenant, then Landlord shall consider any

personal property belonging to Tenant and left on the Premises to also have been abandoned, in which case Landlord may dispose of all such personal property in any manner Landlord shall deem proper and Landlord is hereby relieved of all liability for doing so.

23. **GOVERNING LAW.** This Lease shall be governed, construed and interpreted by, through and under the Laws of the State of New York.
24. **SEVERABILITY.** If any provision of this Lease or the application thereof shall, for any reason and to any extent, be invalid or unenforceable, neither the remainder of this Lease nor the application of the provision to other persons, entities or circumstances shall be affected thereby, but instead shall be enforced to the maximum extent permitted by law.
25. **BINDING EFFECT.** The covenants, obligations and conditions herein contained shall be binding on and inure to the benefit of the heirs, legal representatives, successors and assigns of the parties hereto.
26. **DESCRIPTIVE HEADINGS.** The descriptive headings used herein are for convenience of reference only and they are not intended to have any effect whatsoever in determining the rights or obligations of the Landlord or Tenant.
27. **CONSTRUCTION.** The pronouns used herein shall include, where appropriate, either gender or both, singular and plural.
28. **NON-WAIVER.** No indulgence, waiver, election or non-election by Landlord under this Lease shall affect Tenant's duties and liabilities hereunder.
29. **MODIFICATION.** The parties hereby agree that this document contains the entire Lease between the parties and this Lease shall not be modified, changed, altered or amended in any way except through a written amendment signed by all of the parties hereto, or their lawful successors. Except to the extent that documents are incorporated herein by reference, this Lease constitutes the entire agreement between the parties concerning the subject matter hereof and supersedes all prior agreements and understandings of the parties in connection therewith. No covenant, representation or condition not expressed herein shall be effective to interpret, change or restrict the express provisions of this Lease.
30. **NOTICE.** Any notice required or permitted under this Lease or under state law shall be deemed sufficiently given or served if sent by United States certified mail, return receipt requested, addressed as follows:

If to Landlord to:

Town Attorney, Town of Islip, 655 Main Street, Islip, NY 11751

If to Tenant to:

Alison Tews, P.O. Box 229, East Islip, NY 11751

Landlord and Tenant shall each have the right from time to time to change the place notice is to be given under this paragraph by written notice thereof to the other party.

In witness whereof, the parties have signed on the dates entered below:

LANDLORD:

Thomas D. Croci

Date: _____

TENANT:

Alison E. Tews

Date: _____

Steven H. Tews

Date: _____

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 3

TO: SUPERVISOR THOMAS D. CROCI
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Meeting of the Town of Islip Foreign Trade Zone Authority

**FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, APRIL 3, AT 2 PM IN THE TOWN BOARD ROOM, TOWN HALL.**

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Tracey Krut

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
DAVID GENAWAY, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
LYNDA DISTLER, CHIEF OF STAFF

**TOWN of ISLIP
FOREIGN TRADE ZONE
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Town of Islip Foreign Trade Zone Authority to enter into a professional auditing contract with Toski & Co., P.C. for one year, with two additional one-year renewals.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution:

Town of Islip Foreign Trade Zone Authority

2. Site or location effected by resolution:

Town of Islip Foreign Trade Zone Authority

3. Cost \$14,000

4. Budget Line: ZF01.1015.45050

5. Amount and source of outside funding:

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

_____ **Yes** under Section I, Sub. A., Number ____ of Town of Islip 617 Check List, an environmental review is required.

 X **No** under Section II, Sub. ____, Number ____ of Town of Islip 617 Check List, no environmental review is required.

Not an Action within SEQRA


Signature of Commissioner/Department Head/Sponsor.

3/22/12
Date



TOWN OF ISLIP
FOREIGN TRADE ZONE AUTHORITY

Tom Croci
Chairman
Tracey Krut
Executive Director

March 20, 2012

On motion of Trish Bergin Weichbrodt, seconded by John Cochrane Jr. , and unanimously approved, a meeting of the Town of Islip Foreign Trade Zone Authority was called to order at 4:43 P.M., at Islip Town Hall, Islip, NY

Board Members Present

Thomas Croci, Chairman
Steven Flotteron
Trish Bergin-Weichbrodt
John Cochrane
Anthony Senft

Officers Present

Jaime Martinez, Treasurer

On motion of John Cochrane Jr., seconded by Anthony Senft, and unanimously approved, the March 6, 21012 meeting minutes were approved.

A resolution for the Town of Islip Foreign Trade Zone Authority to retain the Law Office of Dennis O'Doherty for the sole purpose of the Islip Foreign Trade Zone Authority, to assist in drafting leases, contracts, landlord tenant matters and any other legal matters that arise was dully withdrawn.

With no questions asked and no further business, the meeting of the Town of Islip Foreign Trade Zone Authority Board was adjourned at 4:44 P.M. on a motion by Steve Flotteron, seconded by John Cochrane, Jr. and unanimously approved.

Jaime Martinez, Treasure

Agenda for Meeting of the Town of Islip Foreign Trade Zone Board

April 3, 2012

1. Meeting called to order;
2. Approval of the minutes from March 20, 2012 meeting of Islip Foreign Trade Zone Board;
3. Authorization for the Town of Islip Foreign Trade Zone Authority to enter into a professional auditing contract with Toski & Co., P.C. for one year, with two additional one-year renewals;
4. Adjournment;

April 3, 2012

WHEREAS, proposals for professional auditing and accounting services for the Town of Islip Foreign Trade Zone Authority were opened on February 9, 2012 at 11:00 A.M. after due public notice; and

WHEREAS, the most responsible bidder for professional services has been found to be Toski & Co., P.C.; and

THEREFORE, on a motion of _____, seconded by _____;

BE IT RESOLVED, Toski & Co., P.C. is awarded the Town of Islip Foreign Trade Zone Authority professional auditing contract for one year in the amount of \$14,000.00, with an option for two additional one-year renewals for \$14,000 and \$14,000 respectively;

Upon a vote being taken, the result was:

SCHEDULE OF PROFESSIONAL FEES AND EXPENSES FOR THE AUDIT OF THE FINANCIAL STATEMENTS:

Proposers Company

Name Toski & Co., CPAs, P.C.

Fiscal Year December 31, 2011
(Complete with year of proposed service)

	<i><u>Hours Allocated to Audit</u></i>	<i><u>Standard Hourly Rates</u></i>	<i><u>Quoted Hourly Rates</u></i>	<i><u>Total</u></i>
Partners	<u>15</u>	<u>155</u>	<u>140</u>	<u>2,100</u>
Managers	<u>38</u>	<u>110</u>	<u>100</u>	<u>3,800</u>
Senior Staff	<u>56</u>	<u>95</u>	<u>75</u>	<u>4,200</u>
Junior Staff	<u>60</u>	<u>75</u>	<u>65</u>	<u>3,900</u>
Other (specify	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>

Total all-inclusive maximum price for audit: \$ 14,000

Note: The rate quoted should not be presented as a general percentage of the standard hourly rate or as a gross deduction from the total all-inclusive maximum price. All rates shall be quoted in U.S. Dollars.

TOWN OF ISLIP FOREIGN
TRADE ZONE AUTHORITY

Proposal to Provide Audit
And Related Services

Year ended December 31, 2011, and
Option years ending December 31, 2012 and 2013

TOSKI & CO., CPAs, P.C.

300 Essjay Road, Suite 115
Williamsville, New York 14221
(716) 634-0700

14 Corporate Woods Boulevard
Albany, New York 12211
(518) 935-1069

Ronald C. Toski, CPA
Managing Director
rtoski@toskiepa.com

February 1, 2012

TOWN OF ISLIP FOREIGN TRADE ZONE AUTHORITY

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TOSKI & CO., P.C.
CERTIFIED PUBLIC ACCOUNTANTS

300 ESSJAY ROAD, STE 115
WILLIAMSVILLE, NY 14221
(716) 634-0700

14 CORPORATE WOODS BLVD.
ALBANY, NY 12211
(518) 935-0169

February 1, 2012

Ms. Jaime Martinez
Acting Deputy Director
Town of Islip Foreign Trade Zone Authority
1 Trade Zone Drive
Ronkonkoma, New York 11779

Dear Ms. Martinez:

We are pleased to present our proposal to provide audit and related services to the Town of Islip Foreign Trade Zone Authority (the Authority) for the year ended December 31, 2011, and two option years ending December 31, 2012 and 2013. We confirm that we understand the scope of services to be provided and will commit the resources necessary to ensure performance of our services within the required timeframes. Our proposal is a firm and irrevocable offer for a period of ninety days. We believe we are the firm best qualified to provide audit and related services to the Authority based on:

- Our substantial experience with regard to providing audit and related services for governmental and nonprofit organizations. We provide audit services for over 400 governmental and nonprofit organizations on an annual basis.
- Our substantial experience with regard to performing audits in accordance with the provisions of Government Auditing Standards, issued by the Comptroller General of the United States. We perform approximately 330 audits on an annual basis in accordance with Government Auditing Standards.
- Our substantial experience in providing annual financial statement audit and related services to New York State Public Authorities and Public Benefit Corporations, including the following:
 - Amherst Industrial Development Agency
 - Amsterdam Housing Authority
 - Cortland Housing Authority
 - Dutchess County Resource Recovery Agency
 - Elmira Housing Authority
 - Empire State Development Corporation
 - Erie Canal Harbor Development Corporation
 - Erie County Fiscal Stability Authority
 - Erie County Industrial Development Agency
 - Harlem Community Development Corporation
 - Ithaca Housing Authority

EMAIL: toski@toskicpa.com
WEBSITE: www.toskicpa.com

Ms. Jaime Martinez
February 1, 2012

- Kenmore Housing Authority
- Lower Manhattan Development Corporation
- Moynihan Station Development Corporation
- New York City Tax Lien Trust (4 Trusts)
- New York Convention Center Development Corporation
- New York Job Development Authority
- New York Liberty Development Corporation
- New York Local Government Assistance Corporation
- New York State Bridge Authority
- New York State Homeless Housing Assistance Corporation
- New York State Industrial Exhibit Authority
- New York State Thoroughbred Breeding and Development Fund
- New York State Urban Development Corporation
- New York Thruway Authority
- Newark Housing Authority
- Niagara Falls Housing Authority
- Niagara Falls Water Board
- Niagara Frontier Transportation Authority
- Niagara Tobacco Asset Securitization Corporation
- Ogdensburg Bridge and Port Authority
- Orleans County Industrial Development Agency
- Poughkeepsie Public Library District
- Putnam Tobacco Asset Securitization Corporation
- Queens West Development Corporation
- Town of Islip Community Development Agency
- Town of Islip Resource Recovery Agency
- Town of North Hempstead Community Development Agency
- Ulster County Resource Recovery Agency
- Ulster Tobacco Asset Securitization Corporation
- Warren County Local Development Corporation

Our substantial experience with regard to providing audit and related services to organizations located in the greater New York City area, including the following:

- Town of Islip Community Development Agency
- Town of Islip Community Development Agency Deferred Compensation Plan
- Town of Islip Deferred Compensation Plan
- Town of Islip Housing Authority Deferred Compensation Plan
- Islip Resource Recovery Agency
- Deferred Compensation Plan for Employees of the Islip Resource Recovery Agency
- Islip's Housing Development Fund Company, Inc.
- Empire State Development Corporation
- New York Empowerment Zone Corporation
- Lower Manhattan Development Corporation
- New York Convention Center Development Corporation
- Harlem Community Development Corporation

Ms. Jaime Martinez
February 1, 2012

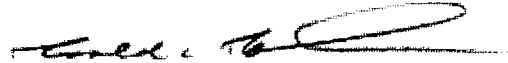
- County of Putnam
 - City University of New York (40 audits of Auxiliaries and Associations located throughout New York City)
 - Eleanor Roosevelt Center at Val-Kill
 - Hunter College
 - New York City Department of Juvenile Justice
 - New York City Tax Lien Trusts (4 Trusts)
 - New York Job Development Authority
 - Sachem Central School District
 - Three Village Central School District
 - East Hampton Central School District
 - Blind Brook-Rye Union Free School District
 - Warwick Valley Central School District
 - Stony Brook University Medical Center
 - Town of Huntington Deferred Compensation Plan
 - Upper Manhattan Empowerment Zone
 - SUNY at Stony Brook Dental School
 - New York City Department of Citywide Administrative Services
 - Town of Yorktown
 - Auxiliary Service Corporation of SUNY College at Old Westbury
 - Middleton City School District
 - Mahopac Central School District
 - County of Nassau Office of Housing and Internal Affairs
 - Trust for Cultural Resources of the City of New York
- Our substantial experience in providing professional services to organizations located in the Town of Islip, including the following
 - Deferred Compensation Plan for Employees of the Islip Resource Recovery Agency
 - Town of Islip Community Development Agency
 - Town of Islip Community Development Agency Deferred Compensation Plan
 - Town of Islip Deferred Compensation Plan
 - Town of Islip Housing Authority Deferred Compensation Plan
 - Islip Resource Recovery Agency
 - Islip's Housing Development Fund Company, Inc.
 - Our "National Firm" background and experience.
 - Our use of substantially more partner time on engagements than other firms, resulting in improved client service.
 - Our ability to provide quality services on a timely basis for reasonable fees.

Ms. Jaime Martinez
February 1, 2012

We would consider it a distinct privilege to provide professional services as outlined in this letter or any additional services you may desire. Please contact us if there are any questions regarding this proposal.

Very truly yours,

TOSKI & CO., CPAs, P.C.



Ronald C. Toski, CPA
Managing Director

Ms. Jaime Martinez
February 1, 2012

FIRM PHILOSOPHY

Toski & Co., CPAs, P.C. was founded on the principle of providing our clients with the same high quality level of service expected from a national firm yet with the dedicated involvement that can only be developed by personal attention. We are dedicated to the pursuit of imaginative, intelligent and proactive solutions to all of your accounting and consulting service needs.

KEY CONSIDERATIONS REGARDING TOSKI & CO., CPAs, P.C.

Toski & Co., CPAs, P.C. has achieved its present position in the accounting profession by providing quality services on a timely basis, for reasonable fees. Accounting firms should be evaluated in light of several important conditions:

- The firm's qualifications, experience and its ability to provide auditing, accounting and consulting services for a reasonable fee.
- The firm's ability to assemble and commit a team of professionals experienced in providing audit, accounting and consulting services for governmental organizations.
- The firm's involvement of client personnel and active participation and coordination on a year-round basis.
- The firm's commitment to provide services which will contribute to the success of the client's organization.

In the following paragraphs, we shall demonstrate that Toski & Co., CPAs, P.C. is the accounting firm best qualified to serve the Town of Islip Foreign Trade Zone Authority.

MERGER

Our firm is pleased to announce that, effective January 1, 2012, Toski, Schaefer & Co., P.C. changed its name to Toski & Co., CPAs, P.C. and merged with EFP Rotenberg, LLP. After being in business together with Ronald C. Toski for over 31 years, Kenneth J. Schaefer resigned from the firm. Subsequently, Toski & Co., CPAs, P.C. merged with EFP Rotenberg, LLP to form a major accounting and consulting firm with 44 partners and directors and with more than 250 professionals. Even though we have merged, we want to stress that our services and long-term commitment to outstanding client service remains unchanged.

INDEPENDENCE

Toski & Co., CPAs, P.C. is independent of Town of Islip Foreign Trade Zone Authority as defined by generally accepted auditing standards and U.S. Government Accountability Office (GAO)'s Government Auditing Standards. Accordingly, no relationship exists between Toski & Co., CPAs, P.C. and the Authority or any of its employees, Board members or with any person or agency that constitutes a conflict of interest with respect to the Authority. Additionally, Toski & Co., CPAs, P.C. will give the Authority written notice of any professional relationships, with the Town of Islip or its component units, entered into during the period of this agreement.

LICENSED TO PRACTICE IN NEW YORK STATE

Toski & Co., CPAs, P.C. is licensed to practice in New York State. Please see Appendix A for evidence of the firm's license to practice and licenses of key individuals to be assigned to the engagement.

Ms. Jaime Martinez
February 1, 2012

FIRM QUALIFICATIONS

Toski & Co., CPAs, P.C., a division of EFP Rotenberg, LLP, provides services to more than 800 organizations on an annual basis, including over 400 governmental and nonprofit organizations. Toski & Co., CPAs, P.C. provides audit, accounting and consulting services to over 150 governmental organizations on an annual basis and performs more than 330 annual audits in accordance with Government Auditing Standards. The merged firm employs 250 professional with 44 partners and directors. The Firm's Governmental Audit Practice Group consists of 40 professionals. Please see Appendix A for the qualifications of Toski & Co., CPAs, P.C.'s key personnel and Appendix B for a listing of governmental organizations which are clients of Toski & Co., CPAs, P.C.

FIRM EXPERIENCE

Toski & Co., CPAs, P.C. provides audit services to the New York State Thruway Authority. We perform the annual audit of the general purpose financial statements of the Authority (a component unit of the State of New York) in accordance with auditing standards generally accepted in the United States of America, Government Auditing Standards and OMB Circular A-133.

Toski & Co., CPAs, P.C. provides audit services to the New York State Bridge Authority. We perform the annual audit of the general purpose financial statements of the Authority (a component unit of the State of New York) in accordance with auditing standards generally accepted in the United States of America.

Toski & Co., CPAs, P.C. provides audit services to the Ogdensburg Bridge and Port Authority. We perform the annual financial statement and single audit of the financial statements of the Authority (a component unit of the State of New York) in accordance with auditing standards generally accepted in the United States of America, Government Auditing Standards and OMB Circular A-133.

Toski & Co., CPAs, P.C. provides audit services to Hudson River Park Trust. We perform the annual financial statement and single audit of the Trust. Hudson River Park Trust is a public benefit corporation created to oversee the planning, construction and operation of the Hudson River Park which is located from Battery Place to 59th Street in New York City. The Trust is responsible for the \$262 million of State and City funds which have been allocated to reconstruct the piers and related infrastructure improvements in the Park.

Toski & Co., CPAs, P.C. has substantial experience in providing annual financial statement audit and related services to New York State Public Authorities. These organizations are different from other governmental organizations; therefore, our previous experience with these organizations is a benefit for your organization. We provide services to the following:

- Amherst Industrial Development Agency
- Cayuga County Water and Sewer Authority
- Cayuga Tobacco Asset Securitization Corporation
- Empire State Development Corporation
- Erie County Fiscal Stability Authority
- Erie County Industrial Development Agency
- Hudson River Park Trust
- Lower Manhattan Development Corporation
- New York Local Government Assistance Corporation
- New York State Bridge Authority

Ms. Jaime Martinez
February 1, 2012

- New York State Homeless Housing Assistance Corporation
- New York State Industrial Exhibit Authority
- New York State Thoroughbred Breeding and Development Fund
- New York State Thruway Authority
- New York State Urban Development Corporation
- Niagara Falls Water Board
- Niagara Frontier Transportation Authority
- Niagara Tobacco Asset Securitization Corporation
- Ogdensburg Bridge and Port Authority
- Orleans County Industrial Development Agency
- Putnam Tobacco Asset Securitization Corporation
- Poughkeepsie Public Library District
- Roosevelt Island Operating Corporation
- Town of Islip Community Development Agency
- Town of Islip Resource Recovery Agency
- Town of North Hempstead Community Development Agency
- Ulster County Resource Recovery Agency
- Ulster Tobacco Asset Securitization Corporation
- Warren County Local Development Corporation

Toski & Co., CPAs, P.C. previously provided audit services to the New York State Division of the Budget in connection with performing the Single Audit (OMB Circular A-133 Audit) of the State of New York (the New York State Single Audit is the largest Single Audit prepared in the United States). Our Firm was responsible for auditing the State's expenditures of Federal financial assistance. New York State expends approximately \$62 billion dollars in Federal financial assistance on an annual basis. Our examination was conducted in accordance with the provisions of OMB Circular A-133 and included a study and evaluation of the internal accounting and administration control systems of major Federal programs administered by the State of New York. As part of this audit engagement, we audited the federally funded programs of the following New York State agencies:

- New York State Education Department
- State University of New York
- New York State Department of Environmental Conservation
- New York State Department of Health
- New York State Department of Labor
- New York State Department of State
- New York State Department of Transportation
- New York State Emergency Management Office
- New York State Housing Trust Fund Corporation
- New York State Office for the Aging
- New York State Office of Alcoholism and Substance Abuse Services
- New York State Office of Children and Family Services
- New York State Office of General Services
- New York State Office of Homeland Security
- New York State Office of Temporary and Disability Assistance

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February 1, 2012

Toski & Co., CPAs, P.C. provides audit services to the New York State Office of the State Comptroller. We recently performed the audit of the system of internal controls of the New York State Office of the State Comptroller. Our examination was conducted in accordance with Government Auditing Standards, issued by the Comptroller General of the United States, the "New York State Governmental Accountability Audit and Internal Control Act" and the standards established by the American Institute of Certified Public Accountants and, accordingly, included obtaining an understanding of internal controls, testing and evaluating the design and operating effectiveness of the internal controls, and performing such other procedures as we considered necessary under the circumstances. The Office of the State Comptroller is responsible for paying New York State's bills and payrolls, verifying all financial transactions of the State, reviewing the financial and management practices of State agencies, supervising the fiscal affairs of local governments, investing State funds and issuing bonds and notes and administering the retirement program for the State and most local government employees.

In addition to our audit of the system of internal controls of the New York State Office of the State Comptroller, Toski & Co., CPAs, P.C. performs audits in accordance with the "New York State Governmental Accountability Audit and Internal Control Act" of the following New York State Agencies and Departments:

- New York State Executive Chamber
- New York State Senate
- New York State Assembly
- New York State Division of the Budget
- New York State Unified Court System

Toski & Co., CPAs, P.C. provides audit services to the New York State Urban Development Corporation d/b/a Empire State Development Corporation. We perform the annual audit of the general purpose and single audit financial statements of the Corporation (a component unit of the State of New York) in accordance with auditing standards generally accepted in the United States of America. The Corporation's goal is to create and retain jobs and to reinvigorate economically distressed areas of the State. The Corporation administers the Empire Zone program which provides tax incentives designed to attract new businesses to New York State and to enable existing businesses to expand and create more jobs. The Corporation has over 150 subsidiaries which are consolidated for financial reporting purposes. Our Firm provides audit and related services to various subsidiaries of Empire State Development Corporation. Empire State Development has annual revenues in excess of \$1.5 billion and assets of more than \$12.5 billion.

Toski & Co., CPAs, P.C. currently provides annual financial statement and single audit services to ten New York State counties and numerous other municipalities located throughout New York State. Our audits of these counties are performed in accordance with auditing standards generally accepted in the United States of America, the provisions of Government Auditing Standards and OMB Circular A-133 Audits of States, Local Governments, and Non-Profit Organizations. As part of these engagements, we issue a report on compliance and internal control over financial reporting. We currently provide financial statement audit, single audit and related services to the following counties:

- County of Cattaraugus
- County of Delaware
- County of Fulton
- County of Lewis
- County of Madison
- County of Montgomery
- County of Niagara
- County of Oneida
- County of Putnam
- County of Saratoga
- County of Ulster

Ms. Jaime Martinez
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Additionally, we provide specialized audit and consulting services to the following counties:

- County of Broome
- County of Cayuga
- County of Erie
- County of Genesee
- County of Hamilton
- County of Nassau
- County of Ontario
- County of Orange
- County of Orleans
- County of Rockland
- County of Suffolk

Toski & Co., CPAs, P.C. provides audit services to New York Local Government Assistance Corporation. We perform the annual audit of the general purpose and single audit financial statements of the Corporation (a component unit of the State of New York) in accordance with auditing standards generally accepted in the United States of America. New York Local Government Assistance Corporation currently has more than \$4 billion outstanding in tax exempt bonds.

Additional Services Provided to Governmental Clients

Toski & Co., CPAs, P.C. has assisted our governmental clients in obtaining a Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association. We are committed to providing the highest quality services and assisting governmental entities in meeting regulatory deadlines. We have assisted Cattaraugus, Putnam and Steuben Counties in the preparation of their Comprehensive Annual Financial Report (CAFR) in obtaining a Certificate of Achievement for Excellence in Financial Reporting.

We have provided consulting services to our clients with regard to implementation of Governmental Accounting Standards Board (GASB) Statement No. 33 - "Accounting and Financial Reporting for Nonexchange Transactions," and GASB Statement No. 34 - "Basic Financial Statements and Management's Discussion and Analysis." Consulting services offered to our clients with regard to implementation of GASB Standards include, but are not limited to, the following:

- Implementation of infrastructure reporting
- Implementation of fixed asset policies and procedures
- Reporting of infrastructure costs and assistance and guidance in preparing the Management Discussion and Analysis (MD&A)

We have vast knowledge of GASB Statement No. 45, "Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions." GASB Statement No. 45 requires that governmental organizations record a liability for postemployment benefits, primarily health insurance. We have assisted our governmental clients with the implementation of this statement which requires that the actuarial determined liability for the cost of health insurance for active and retired employees be recorded as a liability on the financial statements of the governmental organization. As a result of the implementation of this statement we have worked extensively with actuaries and the management of our clients in order to determine the proper liability.

For several of our smaller governmental clients (those with a minimal number of employees), our Firm was engaged to perform an agreed-upon procedures engagement to calculate the present value of the postemployment healthcare liability to be recorded.

Ms. Jaime Martinez
February 1, 2012

The following is a partial list of governmental organizations with which we have assisted on the implementation of GASB Statement No. 45, including the review and reporting of information within the actuaries' report on the postemployment health insurance liability:

- County of Cattaraugus
- County of Fulton
- County of Lewis
- County of Madison
- County of Putnam
- County of Ulster
- Empire State Development Corporation
- New York State Bridge Authority
- Newark Housing Authority
- Niagara Falls Water Board
- Ogdensburg Bridge and Port Authority
- City of Canandaigua

Additionally, we keep our clients abreast of changes in the governmental accounting environment. We are currently assisting several of our governmental clients with regard to the specific requirements of the implementation of GASB Statement No. 49, "Accounting for Pollution Remediation Obligations." This statement establishes standards for accounting and financial reporting for pollution remediation obligations, which are obligations to address the potential detrimental effects of existing pollution by participating in pollution remediation activities, such as site assessments and cleanups.

VALUE ADDED SERVICES

Management Consulting Services

Understanding our client's operations and being involved throughout the year provides us with a unique opportunity to make recommendations and provide consulting services relating to operations which contributes to the success of your organization. The types of consulting services provided include, but are not limited to, the following areas:

- Ability to provide better internal control recommendations as a result of our extensive internal control audit experience with regard to governmental organizations.
- Exempt bond financing assistance.
- Operational audits.
- Entity reorganization to minimize the impact of unrelated business income taxes on nonprofit organizations.
- Review of leases and other legal agreements and interpretations of such provisions of leases and agreements.
- Analysis of Certificate of Participation lease agreements.
- Activity Based Cost consulting.
- Computer consulting.
- Low-income housing tax credit projections, including projected cash flows and calculations of internal rates of return.
- Consulting services to low-income housing tax credit projects ascertaining that tenants meet the eligibility requirements for taking the low-income housing credits in compliance with Section 42 of the Internal Revenue Code.
- Internal financial reporting systems.
- Organizing for-profit and nonprofit subsidiaries.
- Rate reimbursement consulting.

Ms. Jaime Martinez
February 1, 2012

- Cash management analysis and budgeting.
- Assistance in implementing a business plan and long-range planning.
- Tax planning, consulting and preparation.

Public Authorities Reform Act of 2009

For each of our public authority audit clients, we review their policies and procedures for compliance with the Public Authorities Reform Act of 2009 (the Act). One aspect of the Act's requirements is that the agencies submit various reports to the New York State Authorities Budget Office through the Public Authority Reporting Information System (PARIS). For several of our clients, we provide assistance in preparing and submitting the required annual reports within the required deadlines.

Information Technology Resources

Toski & Co., CPAs, P.C. has substantial experience in performing audits of automated systems. Toski & Co., CPAs, P.C. has provided thousands of hours of computer consulting services over the last few years for various organizations. A wide variety of computer services have been provided, including:

- Evaluation of needs and installation of computer hardware.
- Installation, setup and training of accounting personnel in the use of various accounting software.

Toski & Co., CPAs, P.C. performs the internal control audit of the New York State Office of the State Comptroller. In connection with this engagement, we audit the information technology controls of the State of New York, including the State's retirement system. We audit the information technology systems utilized to administer the membership data and disbursements of the retirement system and also the controls over the investment of the State's retirement assets. We also audit the State's ongoing conversion to the new Central Accounting System.

Additionally, in connection with our performance of the Single Audit of the State of New York, Toski & Co., CPAs, P.C. audited the Information Technology (IT) systems used by the State to administer its various Federal programs. We reviewed the operation of various IT systems, including the Welfare Management System (WMS), Medicaid Electronic Claims Processing System (EmedNY), Welfare Reporting and Tracking System (WRTS), Automated Budgeting and Eligibility System (ABEL) and Benefit Issuance and Control System (BICS). As part of the IT portion of the State's Single Audit, we expended over 1,000 hours on an annual basis auditing the various IT systems.

Our review of IT systems focuses on four distinct control groups as follows:

- | | |
|----------------------------|-----------------------------|
| • Administrative Controls | • Business Process Controls |
| - Change management | - Disaster Recovery Plan |
| - Configuration management | - Manual controls |
| - Support personnel | - Business rules |
| - Performance | - Regulatory oversight |
| • Security Controls | • Technological Controls |
| - Hardware | - System backup |
| - Software | - Audit trail |
| - Network | - System recovery |
| - Facilities | |

Ms. Jaime Martinez
February 1, 2012

PEER REVIEW

Toski & Co., CPAs, P.C. retains an independent accounting firm to conduct a review of its system of quality control every three years in accordance with the rigorous standards of the American Institute of Certified Public Accountants. In January 2010, our Firm (previously known as Toski, Schaefer & Co., P.C.) successfully completed the most recent peer review of its accounting and auditing practice. The review determined that the Firm complies with the stringent quality control standards set by the American Institute of Certified Public Accountants. Our Firm has received the highest rating possible with no letter of comments being required in each of its last seven peer reviews. According to the peer review team, less than one percent of the firms in the nation achieve this level of excellence. We believe that this attests to our commitment to quality. Peer reviews, which are performed every three years, are required of all CPA firms and are conducted in accordance with rules issued by the American Institute of Certified Public Accountants. (See Appendix C for a copy of the report issued in connection with our most recent peer review).

STAFF QUALIFICATIONS AND EXPERIENCE

Achieving our present position in the profession has come as a result of being responsive to the needs of our clients. Accordingly, we will assemble an engagement team that will include audit personnel with extensive experience in performing audits of governmental organizations. A combination of a coordinated team approach and up-to-date knowledge allows for the most efficient approach to providing comprehensive professional services. Please see Appendix A for detailed resumes of Toski & Co., CPAs, P.C.'s key personnel. The key individuals to be assigned to this engagement and their roles are as follows:

Ronald C. Toski, CPA will be the engagement review partner assigned to this engagement. He has over 41 years of public accounting experience in providing audit and related services to numerous governmental organizations. Prior to the formation of Toski & Co., CPAs, P.C., he was employed in the Buffalo office of KPMG, LLP for nine years. He received a Bachelor of Science degree in Accounting from State University of New York at Buffalo in 1970. He was licensed in New York State as a Certified Public Accountant in 1973. He is a member of the American Institute of Certified Public Accountants and the New York State Society of Certified Public Accountants.

Douglas E. Zimmerman, CPA will be a partner assigned to this engagement. He has over 25 years of public accounting experience. He currently functions as a director in the Firm and has responsibility for providing audit, accounting and consulting services for numerous governmental organizations. He received a Bachelor of Science degree in Accounting from State University of New York College at Geneseo in 1986. He was licensed in New York State as a Certified Public Accountant in 1989. He is a member of the American Institute of Certified Public Accountants and the New York State Society of Certified Public Accountants.

John S. Rizzo, CPA, CBA will be a partner assigned to this engagement. He has over 33 years of accounting experience. He currently functions as a director in the firm and has responsibility for providing audit, accounting and consulting services for numerous governmental organizations. Mr. Rizzo previously served as a senior manager in the Buffalo office of KPMG, LLP and as the Deputy Comptroller for the County of Erie. Mr.

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Rizzo received a Bachelor of Science degree in Accounting from State University of New York at Buffalo in 1979. He was licensed in New York State as a Certified Public Accountant in 1985 and a Certified Bank Auditor in 1984. Mr. Rizzo is a member of the American Institute of Certified Public Accountants, the New York State Society of Certified Public Accountants and the Institute of Internal Auditors.

Frederick Hazzan, CPA will be a manager assigned to this engagement. He has over 17 years of accounting experience. He currently functions as a manager for the firm and has responsibility for providing audit, accounting and consulting services to numerous governmental organizations. He received a Bachelor of Science degree in Accounting from State University of New York at Buffalo in 1993. He was licensed in New York State as a Certified Public Accountant in 1998. He is a member of the American Institute of Certified Public Accountants and the New York State Society of Certified Public Accountants.

Aimen Qazi, CPA, CISA will be a senior accountant assigned to this engagement. He has over 13 years of accounting experience. He currently functions as a senior accountant for the firm and has responsibility for providing audit, tax and consulting services to numerous governmental organizations. He received a Bachelor of Science degree in Economics from the University of Pesnawar in Pakistan in 1999. He received a Master degree in Economics from the University of Pesnawar in Pakistan in 2003. He is a Certified Information Systems Auditor (CISA). He was licensed in Colorado as a Certified Public Accountant in 2010. He is a member of the Association of Chartered Certified Accountants.

PRIOR ENGAGEMENTS WITH THE TOWN OF ISLIP

Town of Islip Community Development Agency

Scope of work: Audit of the financial statements and single audit.

Date: 2010 through 2011

Engagement partner: Mr. Ronald C. Toski, CPA / Mr. Douglas E. Zimmerman, CPA

Total staff hours: 470 hours annually

Location of firm's office: Toski & Co., CPAs, P.C.
300 Essjay Road, Suite 115
Williamsville, New York 14221

Principal client contact: Mr. Paul Fink
(631) 665-1185

Islip Resource Recovery Agency

Scope of work: Audit of the financial statements.

Date: 2009 through 2011

Engagement partner: Mr. Ronald C. Toski, CPA / Mr. Douglas E. Zimmerman, CPA

Total staff hours: 250 hours annually

Location of firm's office: Toski & Co., CPAs, P.C.
300 Essjay Road, Suite 115
Williamsville, New York 14221

Principal client contact: Ms. Nancy Blanco
(631) 224-5644

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Islip's Housing Development Fund Company, Inc.

Scope of work: Audit of the financial statements.

Date: 2010 through 2011

Engagement partner: Mr. Ronald C. Toski, CPA / Mr. Douglas E. Zimmerman, CPA

Total staff hours: 140 hours annually

Location of firm's office: Toski & Co., CPAs, P.C.
300 Essjay Road, Suite 115
Williamsville, New York 14221

Principal client contact: Mr. Paul Fink
(631) 665-1185

Town of Islip Community Development Agency Deferred Compensation Plan

Scope of work: Audit of the financial statements.

Date: 2010 through 2011

Engagement partner: Mr. Ronald C. Toski, CPA / Mr. Douglas E. Zimmerman, CPA

Total staff hours: 60 hours annually

Location of firm's office: Toski & Co., CPAs, P.C.
300 Essjay Road, Suite 115
Williamsville, New York 14221

Principal client contact: Mr. Paul Fink
(631) 665-1185

Town of Islip Housing Authority Deferred Compensation Plan

Scope of work: Audit of the financial statements.

Date: 2009 through 2010

Engagement partner: Mr. Ronald C. Toski, CPA / Mr. Douglas E. Zimmerman, CPA

Total staff hours: 60 hours annually

Location of firm's office: Toski & Co., CPAs, P.C.
300 Essjay Road, Suite 115
Williamsville, New York 14221

Principal client contact: Mr. Greg Hancock
(631) 224-5644

Deferred Compensation Plan for Employees of the Islip Resource Recovery Agency

Scope of work: Audit of the financial statements.

Date: 2009 through 2011

Engagement partner: Mr. Ronald C. Toski, CPA / Mr. Douglas E. Zimmerman, CPA

Total staff hours: 40 hours annually

Location of firm's office: Toski & Co., CPAs, P.C.
300 Essjay Road, Suite 115
Williamsville, New York 14221

Principal client contact: Ms. Nancy Blanco
(631) 224-5644

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SIMILAR ENGAGEMENTS WITH OTHER ORGANIZATIONS

Toski & Co., CPAs, P.C. has provided various audit services to numerous governmental organizations. Please see Appendix B for a partial listing of governmental organizations which are clients of Toski & Co., CPAs, P.C. The following is a listing of the most significant engagements similar to the services requested by Town of Islip Foreign Trade Zone Authority:

New York State Urban Development Corporation d/b/a Empire State Development

Scope of work: Audit of financial statements and single audit.

Date: 2008 through 2011

Engagement partner: Mr. Ronald C. Toski, CPA / Mr. Douglas E. Zimmerman, CPA

Total staff hours: 2,500 annually

Contact: Ms. Kathleen Mize
Deputy Chief Financial Officer and Controller
New York State Urban Development Corporation d/b/a
Empire State Development
633 Third Avenue, 34th Floor
New York, New York 10017
(212) 803-3530

New York State Bridge Authority

Scope of work: Audit of financial statements and single audit.

Date: 2006 through 2011

Engagement partner: Mr. Ronald C. Toski, CPA / Mr. Joseph M. Klimek, CPA

Total staff hours: 300 annually

Contact: Mr. Brian Bushek
Treasurer
New York State Bridge Authority
Mid-Hudson Bridge Plaza
P.O. Box 1010
Highland, New York 12528
(845) 691-7245

Ogdensburg Bridge and Port Authority

Scope of work: Audit of financial statements and single audit.

Date: 2006 through 2011

Engagement partner: Mr. Ronald C. Toski, CPA / Mr. Christopher J. Bonghi, CPA

Total staff hours: 300 annually

Contact: Mr. Frederick S. Morrill
Chief Financial Officer
Ogdensburg Bridge and Port Authority
One Bridge Plaza
Ogdensburg, New York 13669
(315) 393-4080

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County of Putnam

Scope of work: Audit of financial statements and single audit.

Date: 2008 through 2011

Engagement partner: Mr. Douglas E. Zimmerman, CPA / Mr. John S. Rizzo, CPA

Total staff hours: 950 annually

Contact: Mr. William J. Carlin Jr., CPA
Commissioner of Finance
County of Putnam
40 Gleneida Avenue, Room 105
Carmel, New York 10512
(845) 808-1075

New York State Thruway Authority

Scope of work: Audit of financial statements and single audit.

Date: 2009 through 2011

Engagement partner: Mr. Douglas E. Zimmerman, CPA / Mr. David J. Spara, CPA

Total staff hours: 950 annually

Contact: Mr. David Malone
Assistant Director of Accounting
and Disbursements
New York State Thruway Authority
200 Southern Boulevard
Albany, New York, 12209
(518) 436-2884

AUDIT APPROACH

Our audits are made in accordance with generally accepted auditing standards and, accordingly, include such tests of the accounting records and other auditing procedures as we consider necessary and appropriate in the circumstances. These standards include conformity with the guidelines prescribed in Statements on Auditing Standards, issued by the American Institute of Certified Public Accountants.

Although audits conducted by different firms should all comply with certain professional requirements and thus might appear identical in nature, you should distinguish individual firms by at least two key factors:

1. The extent to which the firm understands or expands its understanding of the organization in advance of the audit and tailors its auditing procedures to the conditions and needs of that client.
2. The pertinent skills and processes the auditor can bring to bear upon the engagement to ensure an effective and efficient audit.

Audit examinations performed by Toski & Co., CPAs, P.C. are conducted from a risk-based approach. This approach yields two major benefits:

- Maximization of understanding of the client's operating environment, and
- Minimization of audit time by starting with broad considerations and narrowing to specific audit objectives in critical areas.

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When performing an audit, our approach consists of the following four phases:

- Planning
 - Systems evaluation
 - Testing
 - Reporting
- Planning provides the foundation for the direction of the audit. While facilitating an understanding between our firm and the client, we highlight areas which should receive emphasis during our audit. This type of analytical review process permits identification of critical areas. As a result, appropriate audit procedures are focused therein.
 - Systems Evaluation consists of the following steps:
 - A review of internal control systems.
 - A review of information technology systems utilized by the organization.
 - An identification of control strengths and weaknesses in management and accounting controls, and
 - The development of a tailored audit program to be responsive to the client's concerns and reflective of the internal control system.
 - Testing conducted is of two types:
 - Compliance tests of internal control, and
 - Substantive tests of financial data.
 - Reporting is completed at the conclusion of the audit process.

As part of our risk assessment procedures of the organization, we review and document the five components of internal control. A description of the components of internal control is as follows:

- Control environment sets the tone of an organization, influencing the control consciousness of its people. It is the foundation for all other components of internal control, providing discipline and structure.
- Risk assessment is the entity's identification and analysis of relevant risks to the achievement of its objectives. This forms a basis for determining how the risks should be managed.
- Control activities are the policies and procedures that help to ensure that management's directives are carried out.
- Information and communication are the means to identify, capture, and exchange information in a form and time frame that enable people to carry out their responsibilities.
- Monitoring is the process that assesses the quality of internal control performance over time.

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SCOPE OF SERVICES

The following is an outline of the services to be provided to Town of Islip Foreign Trade Zone Authority for the year ended December 31, 2011, and two option years ending December 31, 2012 and 2013:

- Audit the financial statements in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. The primary purpose of this audit is the expression of an opinion as to the fair presentation of the financial statements in conformity with generally accepted accounting principles.
- Issue a report on compliance and on internal control over financial reporting. This report will communicate any reportable conditions and instances of noncompliance found during our audit.
- Prepare a letter to management detailing comments and suggestions for improvements in internal control or general management techniques which come to our attention during the audit. We will review and explain all observations and recommendations so that appropriate changes may be implemented.
- Provide on-call assistance, as required, at the sole discretion of the Authority should any unspecified additional work arise which requires additional time.
- Retain all working papers for a minimum of three years, unless notified in writing by the Authority of the need to extend the retention period. Also, make working papers available, upon request, to the following parties or their designees: Town of Islip Foreign Trade Zone Authority and Town of Islip. Additionally, respond to the reasonable inquiries of successor auditors and allow successor auditors to review working papers relating to matters of continuing accounting significance.
- Attend an entrance conference with the Authority's Executive Director to discuss prior audit problems and the interim work to be performed.
- Attend an exit conference with the Authority's Executive Director to summarize the results of the fieldwork and to review significant findings.
- Maintain contact throughout the year to discuss: (a) changes in accounting which could affect the Authority and (b) the progress toward fulfilling current needs and future objectives.

TIMING

Upon receiving notice of appointment as auditors, we will meet with you and establish a definite time program for the performance of our services. The time program will be established in such a way to insure that work is efficient and structured in such a way as to avoid disrupting the day-to-day routine duties of your staff.

Ms. Jaime Martinez
February 1, 2012

INDEMNIFICATION

Toski & Co., CPAs, P.C. will indemnify and save harmless the Town of Islip and the Authority from and against all losses and all claim, demands, payments, suits, actions, recoveries and judgments of every kind or nature, brought or recovered against the Town of Islip and the Authority by reason of any act or omission of Toski & Co., CPAs, P.C. in the performance of the contract.

OTHER SIGNIFICANT INFORMATION

- Experience - Since Toski & Co., CPAs, P.C. "specializes" in providing audit and related services to governmental organizations, our field staff is experienced in providing such services.
- Technology - All of our field staff are equipped with laptop computers and have access to various software packages and databases (e.g. data extraction software, flowchart software, Microsoft Office, etc.) and other electronic means to ensure that the audit is performed in the most efficient manner.
- Equal Opportunity Policy - Toski & Co., CPAs, P.C. is an equal opportunity employer and as such possesses a firm commitment to affirmative action and to hiring only the best qualified candidates regardless of gender or ethnic origin. Toski & Co., CPAs, P.C. does not discriminate against any employee or applicant for employment because of race, creed, color, national origin, sex, age, disability or marital status.
- Independence - No relationship exists between Toski & Co., CPAs, P.C. and Town of Islip Foreign Trade Zone Authority or any of its employees, Board members or with any person or organization that constitutes a conflict of interest with respect to the Authority.
- Continuing Education - With regard to continuing professional education, each of our staff members is required to complete an annual minimum of 40 hours of continuing education programs approved by the American Institute of Certified Public Accountants. Additionally, since we perform audits in accordance with Government Auditing Standards (over 330 each year), our staff members must complete at least 24 of the 80 hours (over a two-year period) of continuing education in subjects directly related to the government environment and government auditing.

* * * * *

Ms. Jaime Martinez
February 1, 2012

We would consider it a distinct privilege to provide professional services as outlined in this letter or any additional services you may desire. Please contact us if there are any questions regarding this letter.

A copy of this letter is enclosed; if the terms of this proposal are satisfactory to you, please sign the copy and return it to me at your convenience.

ACCEPTED:

TOSKI & CO., CPAs, P.C.

TOWN OF ISLIP FOREIGN TRADE
ZONE AUTHORITY

By:  By: _____
Ronald C. Toski, CPA
Managing Director

Date: February 1, 2012 Date: _____

**BACKGROUND AND QUALIFICATIONS
OF PERSONNEL**

RONALD C. TOSKI, C.P.A.

Mr. Toski has over 41 years of public accounting experience. He currently functions as the managing director of the Firm and has responsibility for providing audit, accounting and consulting services for numerous governmental organizations. Prior to the formation of Toski & Co., CPAs, P.C., he was employed in the Buffalo office of KPMG, LLP for nine years.

Mr. Toski received a Bachelor of Science degree in Accounting from State University of New York at Buffalo in 1970. He was licensed in New York State as a Certified Public Accountant in 1973.

Mr. Toski is a member of the American Institute of Certified Public Accountants and the New York State Society of Certified Public Accountants.

Mr. Toski has provided services to the following New York State and governmental agencies:

- New York State Division of the Budget - Single Audit of the State of New York
- New York State Urban Development Corporation - financial statement audit and single audit
- County of Cattaraugus - financial statement audit and single audit
- County of Delaware - financial statement audit and single audit
- County of Fulton - financial statement audit and single audit
- County of Lewis - financial statement audit and single audit
- County of Madison - financial statement audit and single audit
- County of Oneida - financial statement audit and single audit
- County of Putnam - financial statement audit and single audit
- County of Saratoga - financial statement audit and single audit
- County of Ulster - financial statement audit and single audit
- City of Canandaigua - financial statement audit and single audit
- New York State Department of Transportation - transportation management center internal control audit
- Town of Yorktown - financial statement audit and single audit
- Town of Cazenovia - financial statement audit and single audit
- Town of Ulster - financial statement audit and single audit
- Roosevelt Island Operation Corporation - financial statement audit and single audit
- Ogdensburg Bridge and Port Authority - financial statement audit and single audit
- New York State Bridge Authority - financial statement audit and single audit
- New York State Assembly - internal control audit
- New York State Senate - internal control audit
- New York State Office of the State Comptroller - internal control audit
- New York Executive Chamber - internal control audit
- New York State Division of the Budget - internal control audit
- New York State Unified Court System - internal control audit
- New York State Office of Children and Family Services - grantees' compliance audits
- New York State Department of Health - providers' Medicaid compliance audit
- New York State Homeless Housing Assistance Corporation - financial statement audit

DOUGLAS E. ZIMMERMAN, C.P.A.

Mr. Zimmerman has over 25 years of public accounting experience. He currently functions as a director in the Firm and has responsibility for providing audit, accounting and consulting services for numerous governmental organizations.

Mr. Zimmerman received a Bachelor of Science degree in Accounting from State University of New York College at Geneseo in 1986. He was licensed in New York State as a Certified Public Accountant in 1989.

Mr. Zimmerman is a member of the American Institute of Certified Public Accountants and the New York State Society of Certified Public Accountants.

Mr. Zimmerman has provided services to the following New York State and governmental agencies:

- New York State Division of the Budget - Single Audit of the State of New York
- New York State Urban Development Corporation - financial statement audit and single audit
- New York State Thruway Authority - financial statement audit and single audit
- New York State Bridge Authority - financial statement audit and single audit
- County of Cattaraugus - financial statement audit and single audit
- County of Delaware - financial statement audit and single audit
- County of Fulton - financial statement audit and single audit
- County of Lewis - financial statement audit and single audit
- County of Madison - financial statement audit and single audit
- County of Oneida - financial statement audit and single audit
- County of Putnam - financial statement audit and single audit
- County of Saratoga - financial statement audit and single audit
- County of Ulster - financial statement audit and single audit
- City of Canandaigua - financial statement audit and single audit
- Town of Yorktown - financial statement audit and single audit
- Town of Cazenovia - financial statement audit and single audit
- Town of Ulster - financial statement audit and single audit
- New York State Office of General Services - construction contract compliance audits
- New York State Office of the State Comptroller - internal control audit
- New York Executive Chamber - internal control audit
- New York State Division of the Budget - internal control audit
- New York State Senate - internal control audit
- New York State Assembly - internal control audit
- New York State Unified Court System - internal control audit
- New York State Office of Children and Family Services - grantees' compliance audits
- New York State Department of Health - providers' Medicaid compliance audit
- New York State Homeless Housing Assistance Corporation - financial statement audit

JOSEPH M. KLIMEK, C.P.A.

Mr. Klimek has over 33 years of public accounting experience. He currently functions as a director in the Firm and has responsibility for providing audit, accounting and consulting services for numerous governmental organizations.

Mr. Klimek received a Bachelor of Science degree in Accounting from State University of New York at Buffalo in 1979. He was licensed in New York State as a Certified Public Accountant in 1983.

Mr. Klimek is a member of the American Institute of Certified Public Accountants, the New York State Society of Certified Public Accountants, the Government Finance Officers Association and the Association of School Business Officials.

Mr. Klimek has provided services to the following New York State and governmental agencies:

- New York State Division of the Budget - Single Audit of the State of New York
- New York State Office of the State Comptroller - internal control audit
- County of Cattaraugus - financial statement audit and single audit
- County of Delaware - financial statement audit and single audit
- County of Fulton - financial statement audit and single audit
- County of Lewis - financial statement audit and single audit
- County of Madison - financial statement audit and single audit
- County of Oneida - financial statement audit and single audit
- County of Saratoga - financial statement audit and single audit
- County of Ulster - financial statement audit and single audit
- City of Canandaigua - financial statement audit and single audit
- Town of Yorktown - financial statement audit and single audit
- Town of Cazenovia - financial statement audit and single audit
- Town of Ulster - financial statement audit and single audit
- Village of Clayton - financial statement audit
- Village of Delhi - financial statement audit
- Village of Oakfield - financial statement audit
- Village of Sleepy Hollow - financial statement audit
- New York State Thruway Authority - financial statement audit and single audit
- New York State Bridge Authority - financial statement audit and single audit
- Ogdensburg Bridge and Port Authority - financial statement audit and single audit
- Orange Ulster BOCES - financial statement audit and single audit
- Niagara Falls Bridge Commission - operational audit
- Poughkeepsie Public Library District - financial statement audit
- New York State Office of Children and Family Services - grantees' compliance audits

CHRISTOPHER J. BONGHI, C.P.A., M.B.A.

Mr. Bonghi has over 20 years of public accounting experience, including seven years as the lead audit partner of a large local CPA firm in Buffalo. Mr. Bonghi also previously had significant tenure with the Rochester office of an international CPA firm. He currently functions as a director in the Firm and has responsibility for providing auditing, accounting and consulting services for numerous governmental organizations.

Mr. Bonghi received a Bachelor of Science degree in Accounting and a Master of Business Administration from Canisius College. He was licensed in New York State as a Certified Public Accountant in 1996.

Mr. Bonghi is a member of the American Institute of Certified Public Accountants and the New York State Society of Certified Public Accountants.

DAVID J. SPARA, C.P.A., M.B.A.

Mr. Spara has over 37 years of accounting experience. He currently functions as a director in the Firm and has responsibility for providing audit, accounting and consulting services for numerous governmental organizations.

Mr. Spara received a Bachelor of Science degree in Business Administration from St. Bonaventure University in 1975, and a Master of Business Administration from State University of New York at Buffalo in 1981. He was licensed in New York State as a Certified Public Accountant in 1986.

Mr. Spara is a member of the American Institute of Certified Public Accountants, the New York State Society of Certified Public Accountants and was a Chairman of the Accounting and Auditing Standards Committee.

ROBERT J. WILLIAMS, C.P.A.

Mr. Williams has over 18 years of public accounting experience. He currently functions as a director in the Firm and is responsible for providing audit, accounting and consulting services for numerous governmental organizations.

Mr. Williams received a Bachelor of Science degree in Accounting from Niagara University in 1994. He was licensed in New York State as a Certified Public Accountant in 1998.

Mr. Williams is a member of the American Institute of Certified Public Accountants and the New York State Society of Certified Public Accountants.

DAVID GABEL, C.P.A.

Mr. Gabel has over 24 years of public accounting experience. He currently functions as a director in the Firm and has responsibility for providing auditing, accounting and consulting services for numerous governmental organizations.

Mr. Gabel received a Bachelor of Science degree in Accounting from State University of New York at Fredonia in 1988. He was licensed in New York State as a Certified Public Accountant in 1990.

Mr. Gabel is a member of the American Institute of Certified Public Accountants and the New York State Society of Certified Public Accountants.

JOHN S. RIZZO, C.P.A., C.B.A

Mr. Rizzo has over 33 years of accounting experience. He currently functions as a director in the Firm and has responsibility for providing audit, accounting and consulting services for numerous governmental organizations. Mr. Rizzo previously served as a senior manager in the Buffalo office of KPMG, LLP and as the Deputy Comptroller for the County of Erie.

Mr. Rizzo received a Bachelor of Science degree in Accounting from State University of New York at Buffalo in 1979. He was licensed in New York State as a Certified Public Accountant in 1985.

Mr. Rizzo is a member of the American Institute of Certified Public Accountants, the New York State Society of Certified Public Accountants and the Institute of Internal Auditors. Mr. Rizzo also served on the Board of Directors of the Western New York Arthritis Foundation and as a trustee for St. Joseph's Collegiate Institute.

LAWRENCE DUFF, JR., CPA

Mr. Duff has over 25 years of public accounting experience. He currently functions as a director in the Firm and has responsibility for providing auditing, accounting and consulting services for numerous governmental organizations.

Mr. Duff received a Bachelor of Science degree in Accounting from Bentley University in 1985. He was licensed in New York State as a Certified Public Accountant in 1992.

Mr. Duff is a member of the American Institute of Certified Public Accountants and the New York State Society of Certified Public Accountants.

DAVID A. BONK, CPA, CMA, CISA, CRISC

Mr. Bonk is a director with our Firm and has over 28 years of professional experience in healthcare consulting as well as financial and operational experience in acute, sub-acute and long term care in various positions as controller, CFO, CIO and director functions. His experience extends to individual facilities and large healthcare systems. Mr. Bonk has been a member of a number of state and local associations, held various board of director and trustee positions in the community, actively contributed to a number of academic studies on healthcare practices and has guest lectured on various healthcare topics. Mr. Bonk has also worked closely with a number of healthcare software companies in the development of their products and enhancements.

Mr. Bonk is a graduate of State University of New York at Buffalo where he performed his undergraduate and post-graduate studies in accounting, finance and taxation. In addition Mr. Bonk is a Certified Management Accountant, Certified Information Systems Auditor, Certified in Risk and Information Security Control, and is a Certified Public Accountant. A former corporate HIPPA compliance officer and a certified Continuous Quality Improvement (CQI) trainer, Mr. Bonk has extensive experience in operational performance benchmarking, process restructuring and reorganization. Mr Bonk has worked extensively on issues pertaining to the Berger Commission, Public facility Privatization, as well as Certification of Need and complex reimbursement matters facing healthcare providers.

Mr. Bonk is a member of the Institute of Management Accountants (IMA), the Information, Security and Control Association (ISACA), the Health Care Financial Management Association (HFMA), New York Association of Homes and Services for the Aged (NYAHSA), the American Institute of Certified Public Accountants and the New York State Society of Certified Public Accountants.

FREDERICK HAZZAN, C.P.A.

Mr. Hazzan has over 17 years of accounting experience. He currently functions as a manager for the firm and has responsibility for providing audit, tax and consulting services to numerous governmental organizations.

Mr. Hazzan received a Bachelor of Science degree in Accounting from State University of New York at Buffalo in 1993. He was licensed in New York State as a Certified Public Accountant in 1998.

Mr. Hazzan is a member of the American Institute of Certified Public Accountants and the New York Society of Certified Public Accountants.

DEBRA M. ZEVETCHIN, C.P.A., M.A.

Ms. Zevetchin has over 14 years of accounting experience. She currently functions as a supervisor in the Firm and has responsibility for providing audit, accounting and consulting services for numerous governmental organizations.

Ms. Zevetchin received a Bachelor of Arts degree in Management Accounting from Tusculum College in 1998 and a Master of Accountancy from East Tennessee State University in 2000. She was licensed in New York State as a Certified Public Accountant in 2004.

Ms. Zevetchin is a member of the American Institute of Certified Public Accountants and the New York State Society of Certified Public Accountants.

JENNIFER KIBLIN, C.P.A.

Ms. Kiblin has over 17 years of accounting experience. She currently functions as a manager for the firm and has responsibility for providing audit, accounting and consulting services to numerous governmental organizations.

Ms. Kiblin received a Bachelor of Science degree in Accounting from D'Youville College in 1992. She was licensed in New York State as a Certified Public Accountant in 1995.

Ms. Kiblin is a member of the America Institute of Certified Public Accountants and the New York Society of Certified Public Accountants.

AIMEN QAZI, C.P.A., C.I.S.A.

Mr. Qazi has over 13 years of accounting experience. He currently functions as a senior accountant for the firm and has responsibility for providing audit, tax and consulting services to numerous governmental organizations.

Mr. Qazi received a Bachelor of Science degree in Economics from the University of Pesnawar in Pakistan in 1999. He received a Master's degree in Economics from the University of Pesnawar in Pakistan in 2003. He is a Certified Information Systems Auditor (CISA). He was licensed in Colorado as a Certified Public Accountant in 2010.

Mr. Qazi is a member of the Association of Chartered Certified Accountants, the American Institute of Certified Public Accountants and the New York State Society of Certified Public Accountants.

ANTHONY ARONICA, C.P.A.

Mr. Aronica has over 26 years of public accounting experience. He currently functions as a senior accountant of the Firm and has responsibility for providing audit, accounting and consulting services for numerous governmental organizations.

Mr. Aronica received a Bachelor of Science degree in Accounting from Canisius College in 1984. He was licensed in New York State as a Certified Public Accountant in 1988.

Mr. Aronica is a member of the American Institute of Certified Public Accountants and the New York State Society of Certified Public Accountants.

SHAWN SCHULER, ESQ.

Mr. Schuler has over seven years of public accounting experience. He currently functions as a senior accountant and has responsibility for providing audit, tax and consulting services to numerous governmental organizations.

Mr. Schuler received his Bachelor of Business Administration degree in accounting from Niagara University in 2005. He also obtained Juris Doctorate degree from the State University of New York at Buffalo in 2008.

CAROL PIETRZYKOWSKI, C.P.A.

Ms. Pietrzykowski has over 16 years of accounting experience. She currently functions as a senior accountant and has responsibility for providing audit, tax and consulting services to numerous governmental organizations.

Ms. Pietrzykowski received her Bachelor of Science degree in Accounting from State University of New York College at Brockport in 2004. She was licensed in New York State as a Certified Public Accountant in 2007.

Ms. Pietrzykowski is a member of the American Institute of Certified Public Accountants and the New York State Society of Certified Public Accountants.

JOHN T. O'BRIEN, M.B.A., M.S.T.

Mr. O'Brien has over 34 years of public and private industry controllership, tax management and tax compliance and tax audit experience. He currently functions as a director in the firm and has responsibility for providing individual and business tax returns and tax planning and compliance consulting services including individual estate planning and trust compliance and administration.

Mr. O'Brien received a Bachelor of Science degree in Accounting from the University of Akron at Akron, Ohio, Master of Business Administration from Our Lady of the Lake University at San Antonio, Texas, and a Master of Science in Taxation from Canisius College, Buffalo, New York.

DEBORAH A. KMIEC, C.P.A.

Ms. Kmiec has over 34 years of public accounting experience, of which 33 years are solely in the tax area. She currently functions part-time, as a tax consultant for the firm and has substantial experience in the health care area including, the overall management of physician practices. Other areas of expertise include administering and implementing tax credits offered (New York State Empire Zone, Renewal Community, Rehabilitation Tax Credits, Work Opportunity Tax Credits and Low-Income Housing Tax Credits), extensive experience in the pension and employee benefit area, business and individual tax return preparation, tax planning consultation services for numerous health care, manufacturing commercial, law firms, and real estate. Ms. Kmiec is also a tax consultant to local large publicly traded companies and has served on the board of directors for commercial and nonprofit organizations. She also participates monthly with a group of chartered accountants from Canada addressing issues in international taxation.

Ms. Kmiec received a Bachelor of Science degree in Accounting from State University of New York at Buffalo in 1978 and also holds a Bachelor's degree in Education from Buffalo State College. She was licensed in New York State as a Certified Public Accountant in 1984.

Ms. Kmiec is a member of the American Institute of Certified Public Accountants and the New York State Society of Certified Public Accountants.

Business Entity Information *

02/01/2012

Name : TOSKI & CO CPAS PC

Street Address :

300 ESSJAY ROAD

SUITE 115

WILLIAMSVILLE, NY 142210000

Business Entity : Professional Service Corporation

PSC # : 096029

Initial Filing Date : 12/28/11

Current through : 11/30/14

Officers, Directors, Shareholders : Click on license number link to the left of professional's name for detailed information.

07_031764 TOSKI RONALD CHARLES -

07_060798 ZIMMERMAN DOUGLAS EDWARD -

* Use of this online verification service signifies that you have read and agree to the terms and conditions of use. See HELP glossary for further explanations of terms used on this page.

- Use your browser's back key to return to establishment list.
- You may search to see if there has been recent disciplinary action against this registered establishment.



License Information *

02/01/2012

Name : TOSKI RONALD CHARLES

Address : WILLIAMSVILLE NY

Profession : CERTIFIED PUBLIC ACCOUNTANCY

License No: 031764

Date of Licensure : 08/10/73

Additional Qualification : Not applicable in this profession

Status : REGISTERED

Registered through last day of : 07/12

* Use of this online verification service signifies that you have read and agree to the terms and conditions of use. See HELP glossary for further explanations of terms used on this page.

- Use your browser's back key to return to licensee list.
- You may search to see if there has been recent disciplinary action against this licensee.
- Note: The Board of Regents does not discipline *physicians(medicine)*, *physician assistants*, or *specialist assistants*. The status of individuals in these professions may be impacted by information provided by the NYS Department of Health. To search for the latest discipline actions against individuals in these professions, please check the New York State Department of Health's Office of Professional Medical Conduct homepage.



License Information *

02/01/2012

Name : ZIMMERMAN DOUGLAS EDWARD

Address : LANCASTER NY

Profession : CERTIFIED PUBLIC ACCOUNTANCY

License No: 060798

Date of Licensure : 03/29/89

Additional Qualification : Not applicable in this profession

Status : REGISTERED

Registered through last day of : 08/14

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- You may search to see if there has been recent disciplinary action against this licensee.
- Note: The Board of Regents does not discipline *physicians(medicine)*, *physician assistants*, or *specialist assistants*. The status of individuals in these professions may be impacted by information provided by the NYS Department of Health. To search for the latest discipline actions against individuals in these professions, please check the New York State Department of Health's Office of Professional Medical Conduct homepage.



License Information *

02/01/2012

Name : RIZZO JOHN S

Address : CHEEKTOWAGA NY

Profession : CERTIFIED PUBLIC ACCOUNTANCY

License No: 051979

Date of Licensure : 10/16/85

Additional Qualification : Not applicable in this profession

Status: REGISTERED

Registered through last day of : 03/14

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- Use your browser's back key to return to licensee list.
- You may search to see if there has been recent disciplinary action against this licensee.
- Note: The Board of Regents does not discipline *physicians(medicine)*, *physician assistants*, or *specialist assistants*. The status of individuals in these professions may be impacted by information provided by the NYS Department of Health. To search for the latest discipline actions against individuals in these professions, please check the New York State Department of Health's Office of Professional Medical Conduct homepage.



PARTIAL LISTING OF GOVERNMENTAL ORGANIZATIONS
WHICH ARE CLIENTS OF TOSKI & CO., CPAs, P.C.

Albion Central School District
*Amherst Industrial Development Agency
*Amsterdam Housing Authority
Blind Brook-Rye Union Free School District
Capital District Transportation Authority
Cayuga County Health Insurance Consortium
Cayuga Tobacco Asset Securitization Corporation
Cayuga Water and Sewer Authority
Central Business Improvement District, Inc.
*Cheektowaga Economic Development Corporation
*Cherry Valley-Springfield Central School District
City of Buffalo Police Department
*City of Canandaigua
*City of Dunkirk Housing Authority
*City of Johnstown
*City of Oneonta Housing Authority
*City of Saratoga Springs
City University of New York (CUNY)
*Cortland Housing Authority
*County of Cattaraugus
*County of Delaware
*County of Fulton
*County of Lewis
*County of Madison
*County of Montgomery
*County of Niagara
*County of Oneida
*County of Putnam
*County of Saratoga
*County of Ulster
Deferred Compensation Plan for the Employees of Broome County
Deferred Compensation Plan for the Employees of Cattaraugus County
Deferred Compensation Plan for the Employees of Delaware County
Deferred Compensation Plan for the Employees of Erie County

* Audit conducted in compliance with the provisions of Office of Management and Budget (OMB) Circular A-133;
Audits of States, Local Governments and Non-Profit Organizations.

**PARTIAL LISTING OF GOVERNMENTAL ORGANIZATIONS
WHICH ARE CLIENTS OF TOSKI & CO., CPAs, P.C.**

Deferred Compensation Plan for the Employees of the Islip Housing Authority
Deferred Compensation Plan for the Employees of the Islip Resource Recovery Agency
Deferred Compensation Plan for the Employees of Ontario County
Deferred Compensation Plan for the Employees of Suffolk County
Deferred Compensation Plan for the Employees of the Town of Bethlehem
Deferred Compensation Plan for the Employees of the Town of Huntington
Deferred Compensation Plan for the Employees of the Town of Islip
Deferred Compensation Plan for the Employees of the Town of Islip Community Development Corporation
Deferred Compensation Plan for the Employees of the Village of Floral Park
Dutchess County Resource Recovery Agency
*East Hampton Union Free School District
*East Ramapo Central School District
*Eastern Suffolk BOCES
*Eden Central School
Ellwood Fire District No. 1
*Elmira Housing Authority
*Empire State Development Corporation
*Erie Canal Harbor Development Corporation
Erie County Fiscal Stability Authority
*Erie County Industrial Development Agency
Erie County Soil and Water Conservation District
*Evans-Brant Central School District
Fairview Fire District
Fulton County Public Health Department
Fulton County Residential Health Care Facility
Genesee County Nursing Home
*Geneva Housing Authority
*Governor's Island Preservation and Education Corporation
*Harlem Community Development Corporation
*Harriman Research and Technology Development
*Hudson River Park Trust
*Indian River Central School District
*Ithaca Housing Authority

* Audit conducted in compliance with the provisions of Office of Management and Budget (OMB) Circular A-133;
Audits of States, Local Governments and Non-Profit Organizations.

PARTIAL LISTING OF GOVERNMENTAL ORGANIZATIONS
WHICH ARE CLIENTS OF TOSKI & CO., CPAs, P.C.

- *Kenmore Housing Authority
- *Lackawanna City School District
- Lake View Fire District
- Leroy Fire Department
- Lockport Municipal Housing Authority
- *Lower Manhattan Development Corporation
- *Mahopac Central School District
- *Middletown City School District
- *Monticello Housing Authority
- *Moynihan Station Development Corporation
- Nassau County Office of Housing and Internal Affairs
- *Newark Housing Authority
- New York City Department of Juvenile Justice
- New York City Tax Lien Trusts (six trusts)
- *New York Convention Center Development Corporation
- *New York Empowerment Zone Corporation
- *New York Job Development Authority
- *New York Liberty Development Corporation
- New York Local Government Assistance Corporation
- New York Power Authority
- New York State Assembly
- New York State Affordable Housing Corporation
- New York State Bridge Authority
- New York State Office of Child and Family Services
- New York State Department of Health
- New York State Department of Transportation
- *New York State Division of the Budget
- New York State Energy Research Development Authority
- New York State Executive Chamber
- New York State Fair
- New York State Homeless Housing Assistance Corporation
- *New York State Housing Trust Fund Corporation
- New York State Industrial Exhibit Authority
- New York State Insurance Fund

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Audits of States, Local Governments and Non-Profit Organizations.

PARTIAL LISTING OF GOVERNMENTAL ORGANIZATIONS
WHICH ARE CLIENTS OF TOSKI & CO., CPAs, P.C.

New York State Office for People With Developmental Disabilities
New York State Office of Alcoholism and Substance Abuse Services
New York State Office of the Attorney General
New York State Office of the State Comptroller
New York State Office of the Medicaid Inspector General
New York State Office of General Services
New York State Office of Temporary Disability Assistance
New York State Senate
New York State Thoroughbred Breeding and Development Fund
*New York State Thruway Authority
New York State Unified Court System
*New York State Urban Development Corporation
Niagara County Asset Forfeiture Accounts
Niagara Tobacco Asset Securitization Corporation
*Niagara Falls Housing Authority
Niagara Falls Water Board
*Niagara Frontier Transportation Authority
Niagara Wheatfield Central School District
*Ogdensburg Bridge and Port Authority
Ontario Soil and Water Conservation District
*Orange-Ulster BOCES
*Orleans County Industrial Development Agency
Pine Hill Fire District No. 5
Poughkeepsie Public Library District
Putnam Tobacco Asset Securitization Corporation
*Queens West Development Corporation
*Roosevelt Island Operating Corporation
Royalton-Hartland Central School District
*Sachem Central School District
*Schenectady Municipal Housing Authority
*Seneca Nation Housing Authority
Small Business Technology Investment Fund
South Wales Fire District No. 1
Starpoint Central School District

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Audits of States, Local Governments and Non-Profit Organizations.

**PARTIAL LISTING OF GOVERNMENTAL ORGANIZATIONS
WHICH ARE CLIENTS OF TOSKI & CO., CPAs, P.C.**

State University of New York at Stony Brook Dental School
Stony Brook University Hospital
*Three Village Central School District
Town of Boston
Town of Cazenovia
Town of Colden
Town of Dunkirk
Town of East Greenbush
Town of Hannibal Water District
*Town of Islip Community Development Agency
Town of Islip Resource Recovery Agency
Town of North Hempstead Community Development Agency
Town of Orleans
Town of Ulster
Town of Warwick
*Town of Yorktown
Tuxedo Union Free School District
Trust for Cultural Resources of the City of New York
Vernon-Verona-Sherrill Central School District
Village of Ballston Spa
Village of Clayton
*Village of Delhi
Village of Morrisville
Village of Oakfield
*Village of Sleepy Hollow
*Ulster County Community College
Ulster County Resource Recovery Agency
Ulster Tobacco Securitization Corporation
*Warren County Local Development Corporation
*Warwick Valley Central School District
Washingtonville Central School District
*Watertown Housing Authority
Williamsville Central School District

* Audit conducted in compliance with the provisions of Office of Management and Budget (OMB) Circular A-133;
Audits of States, Local Governments and Non-Profit Organizations.

HEINOLD - BANWART, LTD.
Certified Public Accountants



Riverfront Office Center 2400 N. Main Street East Peoria, IL 61611-1795 Tel 309.694.4251 Fax 309.694.4202

System Review Report

January 27, 2010

To the Shareholders of
Toski, Schaefer & Co., P.C.
and the Peer Review Committee of the New York State Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Toski, Schaefer & Co., P.C. (the firm) in effect for the year ended August 31, 2009. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under the *Government Auditing Standards* and audits of employee benefit plans.

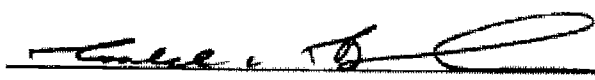
In our opinion, the system of quality control for the accounting and auditing practice of Toski, Schaefer & Co., P.C., in effect for the year ended August 31, 2009, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Toski, Schaefer & Co., P.C. has received a peer review rating of *pass*.

Heinold-Banwart, Ltd.

Professional Auditing and Accounting Services
For
The Town Of Islip Foreign Trade Zone Authority, Suffolk County,
New York

Request for Proposal

PROPOSAL SUBMITTED BY:



(Signature of Proposer)

Ronald C. Toski, CPA, Managing Director

(Printed Name and Title of Proposer)

Toski & Co., CPAs, P.C.

(Company or Corporation)

February 1, 2012

Date

300 Essjay Road, Suite 115, Williamsville, New York 14221

Address, City, State, Zip

Phone: (716) 634-0700 / Fax: (716) 634-0764 / Email: rtoski@toskicpa.com

Telephone, FAX, Pager, e-mail address

CORPORATE SEAL

Non-Collusive Proposal Certification

The undersigned proposer affirms as true, under the penalties of perjury as follows:

(1) The prices and practices in his/her proposal have been arrived at independently without collusion, consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other proposer or with any competitor;

(2) Unless otherwise required by law, the presentation which have been quoted in this proposal have not been knowingly disclosed by the proposer and will not knowingly be disclosed by the proposer prior to opening, directly or indirectly, to any other proposer or to any competitor;

(3) No attempt has been made or will be made by the proposer to induce any other person, partnership or corporation to not submit a proposal for the purpose of restricting competition; and

(4) Neither the undersigned nor, if the proposer is a partnership, joint venture or corporation, any partner, principal, officer, director, employee or stockholder holding in excess of five (5%) percent interest in the corporation, is an officer or employee of the Authority, or paid with the Town funds, or required to disclose an interest pursuant to the Town of Islip Code of Ethics.

PRINT NAME Ronald C. Toski, CPA

(SIGNED) 

CORPORATE TITLE
(IF APPLICABLE) Managing Director

Corporate Seal

SCHEDULE OF PROFESSIONAL FEES AND EXPENSES FOR THE AUDIT OF THE FINANCIAL STATEMENTS:

Proposers Company

Name Toski & Co., CPAs, P.C.

Fiscal Year December 31, 2011

(Complete with year of proposed service)

	<i><u>Hours Allocated to Audit</u></i>	<i><u>Standard Hourly Rates</u></i>	<i><u>Quoted Hourly Rates</u></i>	<i><u>Total</u></i>
Partners	<u>15</u>	<u>155</u>	<u>140</u>	<u>2,100</u>
Managers	<u>38</u>	<u>110</u>	<u>100</u>	<u>3,800</u>
Senior Staff	<u>56</u>	<u>95</u>	<u>75</u>	<u>4,200</u>
Junior Staff	<u>60</u>	<u>75</u>	<u>65</u>	<u>3,900</u>
Other (specify	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>

Total all-inclusive maximum price for audit: \$ 14,000

Note: The rate quoted should not be presented as a general percentage of the standard hourly rate or as a gross deduction from the total all-inclusive maximum price. All rates shall be quoted in U.S. Dollars.

SCHEDULE OF PROFESSIONAL FEES AND EXPENSES FOR THE AUDIT OF THE FINANCIAL STATEMENTS:

Proposers Company

Name Toski & Co., CPAs, P.C.

Fiscal Year December 31, 2012

(Complete with year of proposed service)

	<i><u>Hours Allocated to Audit</u></i>	<i><u>Standard Hourly Rates</u></i>	<i><u>Quoted Hourly Rates</u></i>	<i><u>Total</u></i>
Partners	<u>15</u>	<u>155</u>	<u>140</u>	<u>2,100</u>
Managers	<u>38</u>	<u>110</u>	<u>100</u>	<u>3,800</u>
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Junior Staff	<u>60</u>	<u>75</u>	<u>65</u>	<u>3,900</u>
Other (specify	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>

Total all-inclusive maximum price for audit: \$ 14,000

Note: The rate quoted should not be presented as a general percentage of the standard hourly rate or as a gross deduction from the total all-inclusive maximum price. All rates shall be quoted in U.S. Dollars.

SCHEDULE OF PROFESSIONAL FEES AND EXPENSES FOR THE AUDIT OF THE FINANCIAL STATEMENTS:

Proposers Company

Name Toski & Co., CPAs, P.C.

Fiscal Year December 31, 2013

(Complete with year of proposed service)

	<i><u>Hours Allocated to Audit</u></i>	<i><u>Standard Hourly Rates</u></i>	<i><u>Quoted Hourly Rates</u></i>	<i><u>Total</u></i>
Partners	<u>15</u>	<u>155</u>	<u>140</u>	<u>2,100</u>
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Junior Staff	<u>60</u>	<u>75</u>	<u>65</u>	<u>3,900</u>
Other (specify	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>

Total all-inclusive maximum price for audit:

\$ 14,000

Note: The rate quoted should not be presented as a general percentage of the standard hourly rate or as a gross deduction from the total all-inclusive maximum price. All rates shall be quoted in U.S. Dollars.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 4

TO: SUPERVISOR THOMAS D. CROCI
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval for the cleanup of premises located at 772
Wilson Boulevard, Central Islip

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, APRIL 3, AT 2 PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Brendan McVey

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
DAVID GENAWAY, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
LYNDA DISTLER, CHIEF OF STAFF

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE. Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town of Islip to order that the work be done to clean up the premises (vehicle tires), remove any litter & debris at property located at 772 Wilson Blvd., Central Islip, NY 11722.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 772 Wilson Blvd., Central Islip, NY 11722.

2. Site or location effected by resolution:

772 Wilson Blvd., Central Islip, NY 11722.

3. Cost N/A

4. Budget line: N/A

5. Amount and source of outside funding: N/A

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

_____ Yes under Section I, Sub. A, Number _____ of Town of Islip 617 Check List, an environmental review is required.
_____ No under Section II, Sub. _____ Number _____ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

Signature of Commissioner/Department Head Sponsor:

Date: March 19, 2012


BRENDAN T. McVEY, ASSISTANT TOWN ATTORNEY

April 3, 2012

WHEREAS, numerous reports and complaints regarding a fallen tree, overgrown vegetation, litter and debris on vacant property located at 772 Wilson Blvd., Central Islip, County of Suffolk, State of New York 11722, SCTM 0500-187.00-02.00-011.000 have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance in the form including, but not limited vehicle tires, litter and debris on the premises; and

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises, Doris E. Munoz, Henry A. Munoz & Jose D. Torres, at 772 Wilson Blvd., Central Islip, NY 11722, and also upon WMC Mortgage Corp., at PO Box 54089, Los Angeles, CA 90054-0089, and also upon MERS, at PO Box 2026, 64318 Miller Rd., Flint, MI 48501-2026, and also upon Steven J. Baum, P.C., at 220 Northpointe Pkwy., Ste. G, Amherst, NY 14228, and also upon The Bank of New York Mellon f/k/a The Bank of New York, as Trustee for the Holders of the GE-WMC Asset-Backed Pass-Through Certificates, Series 2006-1, at 4828 Loop Central Drive, Houston, TX 77081, and also upon The Bank of New York, as Trustee for the Holders of the GE-WMC Asset-Backed Pass-Through Certificates, Series 2006-1, at 100 Church St., 9th Floor, New York, NY 10286, and also upon Donald S. Sullivan, Esq., at 100 Austin St., Bldg. 2, Patchogue, NY 11772, and also upon Litton Kloan Servicing, at 4828 Loop Central, Houston, TX 77081 by Certified Mail, Return Receipt requested on the 20th day of March, 2012, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to April 3, 2012; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a

conspicuous place on the said premises on March 20, 2012, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to April 3, 2012; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, April 3, 2012, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York 11751 at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, on motion of _____, seconded by _____, be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be done to remove the vehicle tires, cut and remove any overgrown grass or vegetation, and remove any litter and debris from the property, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the

Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel Number 0500-187.00-02.00-011.000.

Upon a vote being taken, the result was:

(G:clean ups\772 Wilson Blvd Clean Up Reso)

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 5

TO: SUPERVISOR THOMAS D. CROCI
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval to secure the dwelling and clean up the property
located at 470 Ackerman Street, Central Islip

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, APRIL 3, AT 2 PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Brendan McVey

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
DAVID GENAWAY, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
LYNDA DISTLER, CHIEF OF STAFF

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE. Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town of Islip to order that the work be done to secure a vacant dwelling, cut and remove any dry overgrown vegetation, remove any litter & debris at property located at 470 Ackerman St., Central Islip, NY 11722.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 470 Ackerman St., Central Islip, NY 11722.

2. Site or location effected by resolution:

470 Ackerman St., Central Islip, NY 11722.

3. Cost N/A

4. Budget line: N/A

5. Amount and source of outside funding: N/A

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

_____ Yes under Section I, Sub. A, Number _____ of Town of Islip 617 Check List, an environmental review is required.

_____ No under Section II, Sub. _____ Number _____ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

Signature of Commissioner/Department Head Sponsor:

Date: March 19, 2012


BRENDAN T. McVEY, ASSISTANT TOWN ATTORNEY

April 3, 2012

WHEREAS, the Building Inspector of the Town of Islip has declared a certain building and real property situated at 470 Ackerman St., Central Islip, Town of Islip, County of Suffolk, State of New York 11722 to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured with overgrown vegetation, litter and debris; and

WHEREAS, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip the said Building Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the said premises, William E. Jones, at 65 University Heights Dr., Stony Brook, NY 11790, and also upon William E. Jones, at 234 River Ave., Patchogue, NY 11772, and also upon Bank of America, N.A., at 1400 Best Plaza Dr., Ste. 101, Richmond, VA 23227, and also upon Wells Fargo Bank, N.A., as Trustee for the Holders of Bank of America Alternative Loan Trust 2006-6 Mortgage Pass-Through Certificates Series 2006-6, at 475 Crosspoint Pkwy., Getzville, NY 14068, and also upon Rosicki, Rosicki & Associates, P.C., at Balavia Office, 26 Harvester Ave., Balavia, NY 14020, and also upon Bank of America Property Preservation, at 400 Countrywide Way, Simi Valley, CA 93065, and also upon Bank of America Field Services, at PPO Mail Stop CFSC-1, 301 East Vanderbilt Pkwy., San Bernardino, CA 92408 by Registered Mail, Return Receipt Requested on March 20, 2012, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to April 3, 2012; and

WHEREAS, pursuant to Chapter 68 of the Code of the Town of Islip the said Building Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on March 20, 2012, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to April 3, 2012; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on April 3, 2012, at Islip Town Board Room, 655 Main Street, Islip, NY 11751 at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Building Inspector's determination; and

WHEREAS, at the time and place specified for the Hearing the Town Board has received evidence supporting the Building Inspector's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, on motion of _____, seconded by _____, be it

RESOLVED, that the Chief Building Inspector be and he hereby is authorized to order that the work be done to secure the building to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior, cut any overgrown grass or vegetation and remove any litter and debris from the property by a lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the

nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel Number 0500-142.00-01.00-027.000.

Upon a vote being taken, the result was:

(G:\Board ups\470 Ackerman Board Up Reso)

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 6

TO: SUPERVISOR THOMAS D. CROCI
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into an agreement for Louis Barbato Landscaping, Inc., the lowest responsible bidder to provide services under Contract No, DPD3-12 Town Wide Street Trees

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, APRIL 3, AT 2 PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Dave Janover

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
DAVID GENAWAY, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
LYNDA DISTLER, CHIEF OF STAFF

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All items for Town Board action must be accompanied by a Sponsor's Memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Acting Town Attorney no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

This Resolution authorizes the Supervisor to enter into contract with **Louis Barbato Landscaping Inc.** (the lowest responsible bidder) for **Contract DPD 3-12, 2012-2014 Town Wide Street Trees.**

SPECIFY WHERE APPLICABLE:

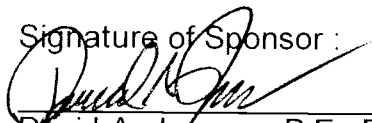
1. Entity or Individual benefitted by resolution: The Town
 2. Site or location effected by resolution: Various locations around the Town.
 3. Cost: Total: \$120,950.00 *pe*
 4. Budget Line: H 1620.3-0512 Community Enhancement
 5. Amount and source of outside funding:
-

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

___ YES - Under Section 1, Sub. ___ Number ___ of Town of Islip 617 Check List, an environmental review is required. All regulatory permits will be procured prior to construction.

___ ☒ NO - Under Section II, Sub. A Number 1e of Town of Islip 617 Check List, no environmental review is required.

Signature of Sponsor :



David A. Janover, P.E., F, N.S.P.E. Town Engineer

3-22-12

Date

DAJ:ms

WHEREAS, plans and specifications entitled 2012-2014 Town Wide Street Trees, Contract No. DPD 3-12 were prepared and the project was advertised for public bid, and

WHEREAS, bids were opened on March 8, 2012, and

WHEREAS, upon review of the bids, Louis Barbato Landscaping Inc., 1600 Railroad Avenue, Holbrook, NY 11741, was determined to be the lowest responsible bidder with a bid of \$120,950.00, and

WHEREAS, the Commissioner of Planning and Development, David Genaway, A.I.C.P. and the Town Engineer, David A. Janover, P.E., F., N.S.P.E. recommend approval of this resolution, and

WHEREAS, there has been a determination of no significant environmental impact:

THEREFORE UPON a motion by Councilperson _____
seconded by Councilperson _____; be it

RESOLVED that the Supervisor is authorized to enter into contract with Louis Barbato Landscaping Inc. (the lowest responsible bidder) for Contract DPD 3-12, 2012-2014 Town Wide Street Trees, in the amount of \$120,950.00,

UPON a vote being taken the result was:

BID ANALYSIS

2012-2014 Town Wide Street Trees

Contract No. DPD 3-12

Bid Date: March 8, 2012

<u>Contractor Name</u>	<u>Total Bid</u>
Louis Barbato Landscaping	\$120,950.00
Sipala Landscaping Services	\$129,360.00
Brett Landscaping	\$196,640.00
Dom's Lawn Maker	\$266,010.00
Quintal Contracting Corporation	\$294,530.00

DAJ:ms

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 7

TO: SUPERVISOR THOMAS D. CROCI
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into an agreement for the Suffolk County Water Authority to install water mains for the Eastview Drive ball fields in Central Islip

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, APRIL 3, AT 2 PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Dave Genaway

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
DAVID GENAWAY, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
LYNDA DISTLER, CHIEF OF STAFF

**Town of Islip
Sponsor's Memorandum
for Town Board Resolution**

Instructions: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

Purpose: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

This resolution would allow the Supervisor to enter into an agreement with the Suffolk County Water Authority allowing them to install water mains for the Eastview Drive ball fields in Central Islip.

Specify Where Applicable:

1. Entity or individual benefitted by resolution: Town of Islip
2. Site or Location effected by resolution: The subject property is located on the east side of Eastview Drive, Central Islip. Tax Map# 0500-187.10-01.00-008.000
3. Cost: \$2,664.32
4. Budget Line: Central Islip Parks Transportation Mitigation Fund
5. Amount and source of outside funding: NA

Environmental Impact: Is this action subject to a SEQR environmental review ?

_____ Yes under Section 1, Sub.A, Number _____ of the Town of Islip 617 Check List, an environmental review is required

___XXX___ No under Section II, Sub. ___ II ___, Number ___ b(2)___ of the Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:



Dave Genaway, Commissioner

Date:

3/27/12

TOWN BOARD RESOLUTION

TAX MAP #: 0500-187.10-01.00-008.000

DATE: April 3, 2012

WHEREAS, The Town has established an agreement with a local developer requiring the construction of new athletic fields along the east side of Eastview Drive, Central Islip; and

WHEREAS, The approved plans for said fields show the installation of a new fire hydrant and concession stand, both requiring water service; and

WHEREAS, The Suffolk County Water Authority would install said water service for a fee; and

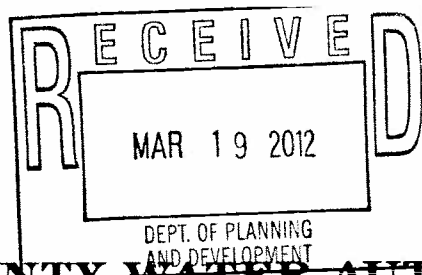
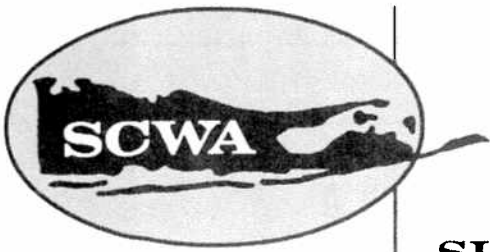
WHEREAS, the projected cost of said installation is minimal and is recommended by the Commissioner of Planning; and

WHEREAS, sufficient funds are available for this installation;

NOW, THEREFORE, on motion of Councilperson _____, seconded by Councilperson _____, be it

RESOLVED, that the Supervisor is hereby authorized to enter into an agreement with the Suffolk County Water Authority that shall allow them to install water service to the new athletic fields in Central Islip.

Upon a vote being taken, the result was:



SUFFOLK COUNTY WATER AUTHORITY

4060 Sunrise Highway, Oakdale, New York 11769-0901

March 14, 2012

Town of Islip
655 Main St
Islip NY 11751
Attention: Dave Genaway

Re: Water Main Contract – Eastview Dr Little League Field
Auth # 5268279

Dear Mr. Genaway:

Enclosed is Construction Contract 5268279, for the installation of water main as described in the agreement.

If the contract meets with your approval, please arrange to sign all three copies in the presence of a notary, who should complete the appropriate notary section. When completed, please return all three (3) copies to this office with a check in the amount of \$2,664.32 the estimated sum. A fully executed copy will be returned for your files.

If you have any further questions please feel free to contact me directly at (631) 563-5672, Monday thru Friday, 8:00 am – 5:00 pm.

Sincerely,

Lisa Cetta
Manager New Service

LC:lap

Encs.

MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY

No. 8

TO: SUPERVISOR THOMAS D. CROCI
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town of Islip Planning Commissioner recommendations to the Town Board

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, APRIL 3, AT 2 PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Dave Genaway

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
DAVID GENAWAY, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
LYNDA DISTLER, CHIEF OF STAFF

TOWN OF ISLIP PLANNING COMMISSIONER RECOMMENDATION
TO THE TOWN BOARD
April 3, 2012

1. Ryan Estates Corp. Dedication of Road
Ryan Court, Bohemia

**Town of Islip
Sponsor's Memorandum
for Town Board Resolution**

Instructions: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

Purpose: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution is for the purpose of releasing the Performance and Cash Bonds for the subdivision known as "Ryan Estates" located in Bohemia, and to dedicate the road known as "Ryan Court".

Specify Where Applicable:

1. Entity or individual benefitted by resolution:

Ryan Estates Corp.
646 Main Street, 3rd Floor
Port Jefferson, NY 11777

2. Site or Location effected by resolution:

Ryan Court, Bohemia

3. Cost: N/A

4. Budget Line: N/A

5. Amount and source of outside funding: N/A

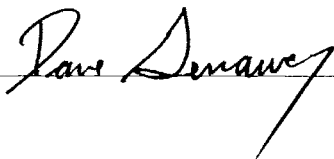
Environmental Impact: Is this action subject to a SEQR environmental review ?

☐ Yes under Section I, Sub. ___, Number _____ of the Town of Islip 617 Check List, an environmental review is required

☒ No under Section II, Sub. ___, Number _____ of the Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Date:



3/19/12

**TOWN BOARD RESOLUTION OF THE TOWN BOARD OF THE TOWN OF ISLIP
IN THE MATTER OF
RYAN ESTATES, BOHEMIA**

WHEREAS, in accordance with Section 277 of the Town Law, a hearing before the Planning Board was held on February 23, 2012 to consider an application for the release of Performance Bonds and Cash guaranteeing highway and drainage improvements in the subdivision known as "Map of Ryan Estates", and as shown on Filed Map #11664 situated at Bohemia, NY, Town of Islip, Suffolk County, New York; and

WHEREAS, the Town Engineer and Superintendent of Highways have indicated that sufficient improvements have been completed to warrant the consideration(s) indicated below:

1. Highway and Drainage Bond #2594N in the amount of \$56,645.00 to be reduced to \$0.00; and
2. Cash in the amount of \$11,383.00 to be reduced to \$0.00; and
3. Dedicate the Highway(s) known as Ryan Court to be used for roadway purposes,

On a motion of Mr. Kennedy, seconded by Mr. Guadagno, be it

THEREFORE RESOLVED, that subject to Town Board approval, the considerations above be granted.

Upon a vote taken the result was: unanimous

TOWN BOARD ACTION

WHEREAS, the owner of said property, Ryan Estates Corp., has submitted to the Town of Islip a deed dated February 29, 2012, making the required dedication; and

WHEREAS, the Planning Board has recommended approval; and

WHEREAS, the dedication is consistent with the applicable provisions of Town Law Section 277; and

WHEREAS, The Department of Planning has examined the metes and bounds and found them acceptable as to form; and

WHEREAS, the Office of the Town Attorney has found the documents acceptable as to form;

NOW, THEREFORE, on a motion of Councilperson _____, seconded by Councilperson _____, be it

RESOLVED, that the deed is hereby accepted and the Town Attorney be and hereby authorized to take the necessary steps in having the deed recorded in the Office the Suffolk County Clerk, and be it further

RESOLVED, that the Comptroller be authorized to release the performance and cash bonds.

UPON a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 9

TO: SUPERVISOR THOMAS D. CROCI
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval for the West Islip Association to purchase and install benches at various bus stop locations in West Islip subject to the approval of the New York State Department of Transportation

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, APRIL 3, AT 2 PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

ROBERT L. CICALÉ

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
DAVID GENAWAY, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
LYNDA DISTLER, CHIEF OF STAFF

**SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Installation of "Hyde Park Benches" at nine (9) bus stops on Route 27A in West Islip.


SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution:
Residents & Bus Riders in West Islip
2. Site or location effected by resolution:
3. Cost: N/A
4. Budget Line: N/A
5. Amount and source of outside funding:

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

_____ Yes under Section I, Sub. A., Number ____ of Town of Islip 617 Check List, an environmental review is required.

 X No under Section II, Sub. ____, Number ____ of Town of Islip 617 Check List, no environmental review is required.



Signature of Commissioner/Department Head Sponsor.

Date
March 30, 2012

WHEREAS, The West Islip Association has raised money for the purchase of park benches to be placed at certain bus stops in West Islip, and

WHEREAS, the West Islip Association has purchased "Hyde Park Benches", a wood bench used by other municipalities on Long Island, and

WHEREAS, the West Islip Association has selected nine (9) bus stops on Route 27A in West Islip for the placement of said benches, and

WHEREAS, the Town of Islip and State of New York Department of Transportation have reviewed the proposed locations and affirmed that the benches would fit and would not interfere with visibility, and

WHEREAS, the West Islip Association has an agreement to install said park benches at the agreed upon locations,

NOW, THEREFORE, on a motion of _____, seconded by Councilman _____,

BE IT RESOLVED, that the West Islip Association is hereby authorized to purchase, and arrange for the installment of nine (9) "Hyde Park Benches" to be placed at bus stop locations in West Islip to be approved by the New York State Department of Transportation.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 10

TO: SUPERVISOR THOMAS D. CROCI
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute the necessary documents to terminate upon mutual consent the contract between the Town of Islip and the New York State Office of People With Developmental Disabilities for the Adult Day Care Program

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, APRIL 3, AT 2 PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Carol Charchalis

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
DAVID GENAWAY, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
LYNDA DISTLER, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: *All items for Town Board actions must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.*

PURPOSE: *Describe the essence of the attached resolutions and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.*

By this resolution, the Town Board authorizes the Supervisor to execute any and all documentation to facilitate the termination of the Town's contract with New York State Office for People With Developmental Disabilities (herein "OPWDD"), f/k/a New York State Office of Mental Retardation and Developmental Disabilities, contract number C023822. The contract was a multiyear contract with a term dated from January 1, 2010 through December 31, 2014. This contract authorized the Town of Islip to provide adult day care services to developmentally disabled Islip Town adult residents age 45 and older. It is mutually suggested, due to minimal participant enrollment, that the Town of Islip no longer provide this service and the contract be terminated.

SPECIFY WHERE APPLICABLE:

1. **Entity or individual benefitted by resolution:** Islip Town resident developmentally disabled adults age 45 and older
2. **Site or location effected by resolution:** West Islip Community Center
90 Higbie Lane
West Islip, NY 11795
3. **Cost:** There is no cost to the Town.
4. **Budget Line(s):** A.0000.03828.08, A.6512
5. **Budget Line Name(s):** Day Care Budget, Adult Day Care (3828)
6. **Amount and Source of outside funding:** New York State Office for People With Developmental Disabilities

ENVIRONMENTAL IMPACT: Is action subject to a SEQRA environmental review?

- ☐ Yes, Under Section I, Sub A, Number ____ of Town of Islip 617 Check list, an environmental review is required.
- ☒ No, Under Section II, Sub ____ Number ____ Of Town of Islip 617 check list, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Carol Charchalis, Acting Commissioner

Date:

3/22/14

April 3, 2012

Resolution # ____

WHEREAS, the Town of Islip entered into a contract, contract number C023822, with the Office of People with Developmental Disabilities (herein "OPWDD") f/k/a New York State Office of Mental Retardation and Developmental Disabilities; and

WHEREAS, the contract provided for a multiyear term from January 1, 2010 through December 31, 2014; and

WHEREAS, the contract authorized the Town of Islip to provide adult day care services to certain individuals with developmental disabilities; and

WHEREAS, it is mutually suggested, due to minimal participant enrollment, that the Town of Islip no longer provide this service and that the contract be terminated; and

WHEREAS, there will be no cost to the Town as a result of the cancellation of the contract;

Therefore, on motion of

Seconded by _____, be it

RESOLVED, the Supervisor is authorized to execute any and all documentation to facilitate the termination of the OPWDD contract C023822; and be it

RESOLVED, that the Comptroller is authorized to make the account entries necessary to amend the budget in accordance with the termination of the contract.



OFFICE OF THE SUPERVISOR

Thomas D. Croci
Supervisor

Trish Bergin Weichbrodt
Deputy Supervisor

April 3, 2012

Stella Korotchen
Coordinator of Fiscal Services
LIDDSO
45 Mall Drive, Suite 1
Commack, NY 11725

Re: Contract between OPWDD (f/k/a Office of Mental Retardation and Developmental Disabilities) and the Town of Islip
Contract Number: C023822
Type of Program: 100% Day Training
Contract Commencement Date: January 1, 2010

NOTICE OF TERMINATION OF CONTRACT **UPON MUTUAL CONSENT**

Dear Ms. Korotchen:

In accordance with paragraph III.A. of the above-referenced contract, this letter constitutes written notice of termination of the above-referenced contract effective May 1, 2012 upon mutual consent of the parties.

Sincerely,

Thomas D. Croci
Supervisor

cc: Lori Pecoraro
Contract Management Specialist I

TOWN OF ISLIP 655 MAIN STREET ISLIP, NEW YORK 11751 (631) 224-5500

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 11

TO: SUPERVISOR THOMAS D. CROCI
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALA, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute the necessary documents for the required permits and approval from the regulatory agencies for the one-acre Shellfish Hatchery Cultivation Parcel and the 95 Acres Shellfish Aquaculture Program site

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, APRIL 5, AT 2 PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Eric Hofmeister

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
DAVID GENAWAY, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
LYNDA DISTLER, CHIEF OF STAFF

Town of Islip

**Sponsor's Memorandum
for Town Board Resolution**

Instructions: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

Purpose: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The attached resolution authorizes the Supervisor to sign applications to the regulatory agencies for a permit that will allow the Town of Islip Shellfish Hatchery to use a one acre site within the 95 acres shellfish aquaculture site. The resolution also acknowledges that the New York State Department of Environmental Conservation will be designated the lead agency for SEQRA review. This resolution will allow the Town of Islip to apply for the permit for the one acre Town of Islip parcel and initiate the SEQRA review of the 95 acres shellfish aquaculture site. The SEQRA review will require the submission of a Full Environmental Assessment Form to the NYSDEC that will be coordinated with other involved agencies. Once this coordinated review is complete; the NYSDEC will have a basis for issuing the Town of Islip permit as well as the permits that are required for all other tenants within the 95 acres shellfish aquaculture site. Resolution #24 dated February 9, 2010 was previously approved by the Town Board; which established the Town of Islip Shellfish Aquaculture Lease Program. This action did not undergo a SEQRA review and has initiated the requirement for a SEQRA review, at this time, as part of the consideration of the Town of Islip Shellfish Hatchery permit application for their one acre parcel. This SEQRA review will result in a conditioned Negative Declaration that will establish criteria for other permits.

Specify Where Applicable:

1. Entity or individual benefitted by resolution:

Town of Islip and Shellfish Aquaculture Program tenants

2. Site or Location effected by resolution:

95 acres of Town of Islip baybottom located north of Sexton Island

3. Cost: \$ 200 application fee

4. Budget Line: Comptrollers Application Fee Account V112865

5. Amount and source of outside funding:

No direct outside source of funding. Shellfish Aquaculture Lease Program is conservatively projected to produce a yearly revenue stream to the Town of Islip of approximately \$100,000. The multiplier effect in the local economy will also produce other benefits to the residents of the Town of Islip

Environmental Impact: Is this action subject to a SEQR environmental review ?

☒ Yes under Section 1, Sub.A, Number 1,6,14 of the Town of Islip 617 Check List, an environmental review is required

☐ No under Section II, Sub._____, Number_____ of the Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Date:

April 3, 2012

RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN ALL NECESSARY DOCUMENTS TO PROCURE THE REQUIRED PERMITS AND APPROVALS FROM REGULATORY AGENCIES OF JURISDICTION FOR THE ONE ACRE SHELLFISH HATCHERY CULTIVATION PARCEL AND THE 95 ACRES SHELLFISH AQUACULTURE PROGRAM SITE

Whereas, the Town of Islip has established a Shellfish Aquaculture Lease Program by resolution #24 dated February 9, 2010; **and**

Whereas, the Town of Islip has submitted an application to the New York State Department of Environmental Conservation for permission to use one acre of the 95 acres shellfish aquaculture site ; **and**

Whereas, the New York State Department of Environmental Conservation has notified the Town of Islip that the application must be amended to include permission for shellfish cultivation activity pursuant to 6NYCRR Part 608 (Use and Protection of Waters) ; **and**

Whereas, all tenants that will lease underwater parcels within the 95 acre shellfish aquaculture site will also be regulated by 6 NYCRR Part 608 ; **and**

Whereas, the New York State Department of Environmental Conservation has notified the Town of Islip that the use of the 95 acres shellfish aquaculture site is a Type I action as defined under the New York State Environmental Quality Review Act; **and**

Whereas, the Town of Islip is desirous of expediting this permit application and environmental review in cooperation with the New York State Department of Environmental Conservation; **and**

Whereas, the permit and environmental review process will be of mutual benefit to the Town of Islip Shellfish Hatchery Program and the tenants that will lease the Shellfish Aquaculture Program parcels; by establishing consistent criteria for subsequent permit applications; **and**

Whereas, the New York State SEQRA requires an assessment of potential environmental impacts;

NOW, THEREFORE, on a motion of _____, seconded by _____; be it

RESOLVED, that the Supervisor of the Town of Islip is authorized to sign all necessary documents to procure the required permits and approvals from the regulatory agencies of jurisdiction for the one acre Shellfish Hatchery Cultivation parcel and the 95 acres Shellfish Aquaculture Program site and pay all associated permit fees to secure same; **and**

Be it further resolved that; the Town of Islip declines to assume lead agency status for SEQRA review and agrees that the New York State Department of Environmental Conservation, as an involved agency, will act as the lead agency.

UPON a vote being taken the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 12

TO: SUPERVISOR THOMAS D. CROCI
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALA, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute a lease agreement for the Long Island Early Fliers Club, Inc., to construct a hanger at the Bayport Aerodrome

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, APRIL 3, AT 2 PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Teresa Rizzuto

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
DAVID GENAWAY, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
LYNDA DISTLER, CHIEF OF STAFF

**TOWN of ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy Implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorize the Supervisor to execute a lease agreement with the Long Island Early Fliers Club, Inc. for a term of 20 years with one five-year option exercisable by the lessee, at the first year annual rent of \$4,581.86 with annual increases pursuant to the Consumer Price Index, in a form acceptable to the Town Attorney's Office.

SPECIFY WHERE APPLICABLE:

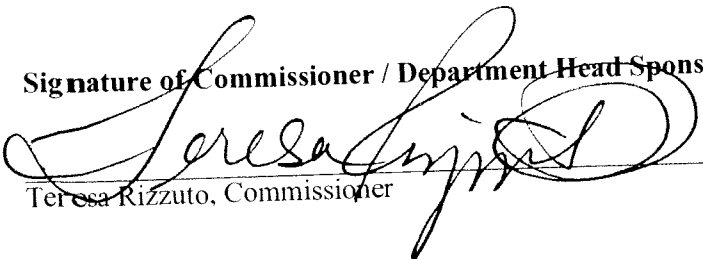
1. Entity or Individual benefitted by resolution: **Town of Islip**
2. Site or location effected by resolution: **Long Island MacArthur Airport**
3. Cost: **\$0**
4. Budget line: **N/A**
5. Amount and source of outside funding: **\$4,581.86 for first year, adjustable with CPI annually.**

ENVIRONMENTAL IMPACT: **Is this action subject to a SEQRA environmental review?**

_____ Yes, under Section I, Sub. A. Number _____ Of Town of Islip 617 Check List, an environmental review is required.

 X No, under Section II, Sub. _____ Number _____ Of Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner / Department Head Sponsor:


Teresa Rizzuto, Commissioner

Date: 3/12/2012

April 3, 2012

Amended Resolution Authorizing the Town to Lease Property to the Long Island Early Fliers Club, Inc. at the Bayport Aerodrome

WHEREAS, The Town of Islip owns and operates the Bayport Aerodrome (the "Airport"), located in Bayport, New York; and

WHEREAS, the Town currently leases a portion of the Airport to the Bayport Aerodrome Society, Inc., who operate three structures comprised of 24 T-hangars to carry out its goals of continuing the use of the Airport, preserving antique aircraft and providing aviation education; and

WHEREAS, the Long Island Early Fliers Club, Inc. ("LIEF") was organized for the purpose of promoting public education and interest in the field of aviation by collecting, collating, and disseminating information concerning the history, records, progress and accomplishments of aviation and related activities; and

WHEREAS, LIEF seeks to lease a one-half (1/2) acre site at the Airport and to construct an approximately six thousand four hundred (6,400) square foot hangar; and

WHEREAS, the use by LIEF of the Airport will complement the use by the Bayport Aerodrome Society and continue the Town's efforts at preserving the living history that is the Airport and the unique aircraft that use it; and

WHEREAS, the Town of Islip Department of Aviation and Transportation recommends entering in to a new lease with LIEF for a term of 20 years with one five-year option at a rental rate commensurate with the limited uses of the Airport and the requirement that LIEF construct a 6,400 square foot hangar; and

WHEREAS, on February 14, 2012 the Town Board passed resolution number 25 permitting the Supervisor to enter into a lease with LIEF for 20 years with a first year annual rent of \$4,581.86, and annual increases pursuant to the Consumer Price Index with the requirement that LIEF construct a 6,500 square foot hangar, but such resolution did not include a provision for a single five-year option; and

NOW, THEREFORE, on a motion by Councilperson
seconded by Councilperson Be it

RESOLVED, that the Supervisor be and is hereby empowered to enter into a new lease with the Long Island Early Fliers Club, Inc. for a term of 20 years with one five-year option exercisable by the lessee at the first year annual rent of \$4,581.86, with annual increases pursuant

to the Consumer Price Index with the requirement that LIEF construct a 6,400 square foot hanger, in a form acceptable to the Town Attorney's office.

Upon a vote being taken, the result was

THE RESOLUTION IS SUBJECT TO A PERMISSIVE REFERENDUM

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 13

TO: SUPERVISOR THOMAS D. CROCI
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALI, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Bid Award

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, APRIL 3, AT 2 PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Mike Patejdl

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
DAVID GENAWAY, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
LYNDA DISTLER, CHIEF OF STAFF

BIDS TO BE AWARDED APRIL 3, 2012

1. LIQUID CALCIUM CHLORIDE

-Pelham Materials Corp.

NO: 1 LIQUID CALCIUM CHLORIDE

BID PRICE: \$1.15/gal.

LOWEST RESPONSIBLE BIDDER: Pelham Materials Corp.

COMPETITIVE BID: Yes - Feb. 29, 2012

BUDGET ACCOUNT NUMBER: DB 5142.4-1980 (Salt)

ANTICIPATED EXPENDITURE: \$12,500.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: Material is used for snow/ice control.

WHEREAS, the Town solicited competitive bids for the purchase of LIQUID CALCIUM CHLORIDE, CONTRACT #312-60, and

WHEREAS, on Feb. 29, 2012 sealed bids were opened and Pelham Materials Corp., 2 Union Street, Athens, NY 12015 submitted the apparent low bid, and

WHEREAS, Pelham Materials Corp. has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Supervisor of the Town of Islip is hereby authorized and empowered to enter into a contract with Pelham Materials Corp. in the amount of \$1.15/gal. for a term of two (2) years from date of award with the Town's option to renew for one (1) additional year for Liquid Calcium Chloride.

AND, BE IT FURTHER RESOLVED, that Account Number DB 5142.4-1980 (Salt) shall be utilized for the purchase of Liquid Calcium Chloride.

Upon a vote being taken, the result was:

LIQUID CALCIUM
CHLORIDE

CONTRACT # 312-60

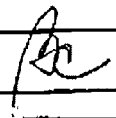
DATE: FEB. 29, 2012

11:00 A.M.

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # DB 5142.4-1980

ESTIMATED AMOUNT \$12,500.00

COMPTROLLER'S APPROVAL 

ACCOUNT TITLE Salt

WALSH HUGHES INC
d/b/a VELVETOP PROD
1455 NEW YORK AVE
HUNTINGTON NY 11746

SEE ATTACHED SHEET

PELHAM MATERIALS CORP
2 UNION STREET
ATHENS NY 12015

award item


SEE ATTACHED SHEET

BEL-AQUA POOL SUPPLY INC
20 COMMERCE DRIVE
NEW ROCHELLE NY 10801

NO BID

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.
COMMISSIONER T. OWENS CONCURS.

SIGNED BY:


BARBARA MALTESE
Principal Clerk


MICHAEL J. PATEJDL
Director

Project: Liquid Calcium Chloride					
Contract # 312-60			Bid	Bids:	
Bid Evaluation Steps	2008		2010	Peckham Industries	Walsh Hughs, Inc.
Invited Bidders	3		3		
Responding Bidders	2		2		
No Bid Responses	n/a		n/a		
Disqualified Bidders	n/a		n/a		
Initial Term	2 year		2 year		
Renewal Term Options in one Year					
Increments	1 year		1 year		
	Price / Gal			Price / Gal	Price / Gal
Price per Gal Delivered	\$1.25			\$1.15	\$1.50
Projected Spend					
Projected Savings \$					
Projected Savings %				10.00%	

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 14

TO: SUPERVISOR THOMAS D. CROCI
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALA, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Special Events

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, APRIL 3, AT 2 PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Olga H. Murray

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
DAVID GENAWAY, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
LYNDA DISTLER, CHIEF OF STAFF

April 3, 2012

On a motion of Councilperson seconded by

be it,

RESOLVED, that permission is hereby granted to hold the following events in the Town:

- A. Day of the Bible March & Gathering -Bay Shore-Jesus Soldiers Ministries. Saturday May 19, 2012 from 10AM to 1PM. March Assembly will be at 1st Congregational Church- 1860 Union Blvd. March will start at Union Blvd. and 1st Street. Head east on Union Blvd. to Penataquit Ave. turn around head west on Union Blvd. from Penataquit Ave. to 1st Street where March will end. The purpose of the March is to bring people back to the word for a better America and to promote respect for one another. Following the March prayers and speeches will be held in 1st Congregational Church parking lot. Permission will be granted pending approval from Town and County Offices and proof of liability insurance.
- B. Triathlon – Brentwood – Brentwood High School – Saturday, May 12, 2012 from 9AM to 11:30AM. The race begins at the Ross School Aquatics center with a 100 Meter/4 lap swim, to a 3 mile bike ride in the Brentwood Community and a 1 mile run around the Brentwood High School Campus. Bike ride begins at the Sonderling School and proceeds to Fifth Avenue then north on the Second Street to Third Avenue, west to Fourth Street, south to Ninth Avenue, west to South Middle School through parking lot of South Middle School to Candlewood Road, west on Candlewood Road to Bishop Road, north to Ninth Avenue, to Second Street, North on Second Street to Fifth Avenue, west of High School parking lot end to end at Sonderling High School. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- C. Good Friday Procession - Brentwood - St. Luke's Roman Catholic Church - Friday, April 6, 2012, from 8:15PM to 9:15PM. Assembly at 7PM at St. Luke's Church. Wicks Road North to Ellery Street East to Graham Drive, South to Hancock Street West to St. Luke's Church. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- D. 5K Road Race/Children's Fun Run & Abilities Fair-Hauppauge/Hidden Pond Park-Rolling Thunder Special needs Program, Inc., Sunday, July 15, 2012, 7AM to 12PM. Children's Fun Run goes around Hidden Pond Park once. 5K Run assembles at 7AM inside the park continues on Terry Road, south of Hidden Pond Park entrance. Head north to Towline Road. Right turn onto Town line Road. Right turn onto Southern Blvd. Right turn onto Hauppauge Road. Right turn onto Terry Road. Right turn onto Wedgewood Drive. Left turn onto Lee Street. Left turn onto Lawrence Ave. Right turn onto Terry Road. Left turn into Hidden Pond Park. Finish at last parking lot in park. The 5K race will be run concurrently with the Abilities Fair. Permission will be granted pending approval from Town and County Offices and proof of liability insurance.
- E. Carnival -Sayville (Attias Flea Market) Lions Club of the Islip's – Wednesday April 18, 2012 to Sunday April 22, 2012. Hours of operation: Wednesday/Thursday 5PM to 10PM, Friday 5PM to 11PM, Saturday/Sunday 1PM to 11PM, Sunday 1PM to 9PM. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- F. Carnival-Sayville (Attias Flea Market)-Suffolk South Shore Lions Club-Wednesday, April 25, 2012 through Sunday, April 29, 2012. Hours of operation: Wednesday/Thursday 5PM-10PM, Friday 5PM-11PM ,Saturday/Sunday 1PM-11PM, and Sunday 1PM-9PM. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.

- G. **ORIGINALLY APPROVED BY TOWN BOARD ON 3/6/12. DATE IS CHANGED FROM 4/14/12 to 4/21/12.** BYA Baseball Opening Day Parade - Brentwood - Brentwood Youth Activities, Saturday, April 21, 2012 from 9AM to 11AM. The Little League Opening Day Parade will assemble at the Brentwood train station at 8:30AM proceeds west on Suffolk Avenue, then head south on Brentwood Rd./Washington Avenue., west on Third Avenue to Brentwood Youth Activities Clubhouse Field. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- H. 2012 Opening Day Parade-Sayville-Sayville Little League-Saturday, April 21, 2012 from 9AM to 10:30AM. Parade begins at 9AM at Montauk Hwy. and Broadway Avenue, proceeds north up Broadway Avenue approximately 2 miles to the Sayville Little League complex. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- I. East Islip JFK Elementary School-Friday April 20, 2012 from 9:30am-10:30am. Parade route will be Woodland Drive (South), West on sandpiper, North on Quail Run, returns through back of School. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.

Upon a vote being taken the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 15

TO: SUPERVISOR THOMAS D. CROCI
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALA, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval for Sayville Community Ambulance or its consultants to access a portion of town-owned property on Lakeland Avenue in Sayville for surveying and soil boring

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, APRIL 3, AT 2 PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Dave Genaway

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
DAVID GENAWAY, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
LYNDA DISTLER, CHIEF OF STAFF

**Town of Islip
Sponsor's Memorandum
for Town Board Resolution**

Instructions: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

Purpose: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

This resolution would allow the Sayville Community Ambulance, or its consultants, to access a portion of a Town-owned parcel for surveying, soil boring and/or Environmental Assessment purposes. The subject property is located on the westerly side of Lakeland Avenue approximately 71 feet south of Chester Road, Sayville – 0500-280.00-02.00-021.000

Specify Where Applicable:

1. Entity or individual benefitted by resolution: Town of Islip
2. Site or Location effected by resolution: The subject property is located on the westerly side of Lakeland Avenue approximately 71 feet south of Chester Road, Sayville – 0500-280.00-02.00-021.000
3. Cost: 0
4. Budget Line: NA
5. Amount and source of outside funding: NA

Environmental Impact: Is this action subject to a SEQR environmental review ?

_____ Yes under Section 1, Sub.A, Number _____ of the Town of Islip 617 Check List, an environmental review is required

___XXX___ No under Section II, Sub. ___II___, Number ___b(2)___ of the Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Date:


Dave Genaway, Commissioner

3/27/12

TOWN BOARD RESOLUTION

TAX MAP #: 0500-280.00-02.00-021.000

DATE: April 3, 2012

WHEREAS, The Sayville Community Ambulance Company, a not-for-profit corporation providing emergency response services to the residents of the greater Sayville area; and

WHEREAS, The Town of Islip owns a property located on the westerly side of Lakeland Avenue approximately 71 feet south of Chester Road, Sayville. Such parcel is also identified as 0500-280.00-02.00-021.000 ; and

WHEREAS, The Town of Islip is currently studying the possibility of entering into an agreement that may result in the relocation of the ambulance company to the above referenced parcel; and

WHEREAS, the ambulance company requires an analysis of the soil and or environmental history of said parcel; and

WHEREAS, any future public hearing requirements will be fully met by the Town;

NOW, THEREFORE, on motion of Councilperson _____, seconded by Councilperson _____, be it

RESOLVED, that the Town Board hereby grants permission to the Sayville Community Ambulance, or its contractors and/or consultants, to access the town-owned property identified as Tax Map # 0500-280.00-02.00-021 for the purposes of performing topographic or other surveys and environmental assessment which may include but not be limited to performing soil boring activities. Permission is hereby given to perform any minimal clearing necessary to perform such activities provided that a hold harmless agreement is executed by the Ambulance Company and shall be further subject to obtaining any applicable permits if necessary at their sole cost and expense.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 16

TO: SUPERVISOR THOMAS D. CROCI
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Appropriation Transfers

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, APRIL 3, AT 2 PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Joseph Ludwig

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
DAVID GENAWAY, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
LYNDA DISTLER, CHIEF OF STAFF

Appropriation Transfers

1. DPW
2. Recreation

4/19

TOWN OF ISLIP
Resolution Authorizing Appropriation Transfers

Resolution prepared on March 29, 2012 by Alicia Tetera approved by Commissioner /
Department Head [Signature] and Comptroller [Signature] : at the Town Board meeting on
(date) , on a motion by Councilman , seconded by Councilman ,

it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

FROM ☒ INCREASE ☐ DECREASE ☒

TO ☒ INCREASE ☒ DECREASE ☐

Account Title	Account Number	Amount	Account Title	Account Number	Amount
Shop Equip.	A3310.2-2550	\$5000.00	Small Tools/Equip	A3310.4-1300	\$5000.00

TOTAL \$5000.00 TOTAL \$5000.00

Justification or Reason for Transfer (see attached ☐)

Re-appropriate funds to cover bills

2012

Upon a vote being taken, the result was

2012 MAR 29
TOWN OF ISLIP

Date

COMPTROLLER'S USE ONLY

DISTRIBUTION
Town Clerk ☐ Comptroller ☐ Department Head ☐

Journal Entry Number

This form is required (effective 1 / 1 / 81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

PROCESSING INSTRUCTIONS

1. Fill in "prepared on (date)," "by," Department Head / Commissioner signature.
2. Complete "From" / "To" section.
3. Provide reasonable "justification", lengthy memorandums are not necessary.
4. Transmit the completed white and yellow copy to the Comptroller's Office.
5. Comptroller's Office will complete the processing and forward to the Supervisor's Office to be placed on the Town Board agenda.
6. After approval / denial by the Town Board, the Town Clerk will distribute in accordance with existing policy.

TOWN OF ISLIP Authorizing Appropriation

it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

TO ☐ INCREASE ☐ DECREASE ☐

Amount

Amount

28,600-

28,600-

TOTAL

28,600 -

TOTAL

28,600-

Justification or Reason for Transfer (see attached ☐)

Transfer funds to cover new position

Upon a vote being taken, the result was

Date _____

DISTRIBUTION

Town Clerk ☐ Comptroller ☐ Department Head ☐

COMPTROLLER'S USE ONLY

Journal Entry Number

This form is required (effective 1 / 1 / 81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

PROCESSING INSTRUCTIONS

1. Fill in "prepared on (date)," "by," Department Head / Commissioner signature.
2. Complete "From" / "To" section.
3. Provide reasonable "justification"; lengthy memorandums are not necessary.
4. Transmit the completed white and yellow copy to the Comptroller's Office.
5. Comptroller's Office will complete the processing and forward to the Supervisor's Office to be placed on the Town Board agenda.
6. After approval / denial by the Town Board, the Town Clerk will distribute in accordance with existing policy.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 17

TO: SUPERVISOR THOMAS D. CROCI
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into an agreement with the New York State Department of State allowing the Town to continue to utilize grant funds provided to design and create interpretive and educational signage to be placed in Town of Islip parks along the Great South Bay

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, APRIL 3, AT 2 PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Dave Genaway

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
DAVID GENAWAY, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
LYNDA DISTLER, CHIEF OF STAFF

**TOWN of ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

This resolution authorizes the Supervisor, or his designee, to enter into an agreement with the New York State Department of State modifying the term of the original agreement to allow the Town to continue to utilize grant funds provided by the New York Department of State through the Environmental Protection Fund to design and create interpretive and educational signage to be placed in Town of Islip Parks along the Great South Bay.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution:
Town of Islip Residents
2. Site or location effected by resolution:
Town of Islip
3. Cost: n/a
4. Budget Line: n/a
5. Amount and source of outside funding:

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

_____ Yes under Section I, Sub. A., Number ____ of Town of Islip 617 Check List, an environmental review is required.

____X____ No under Section II, Sub. ____, Number ____ of Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor.

Date

THOMAS MARQUARDT

April 3, 2012

WHEREAS, the Town of Islip previously entered into an agreement to receive grant funds from the New York State Department of State pursuant to a resolution unanimously adopted by the Town of Islip Town Board on July 13, 2004; and

WHEREAS, said funds were made available by the Department of State through the Environmental Protection Fund for grants involving coastal education programs; and

WHEREAS, the Town has been utilizing these funds to erect interpretative signage in the parks owned by the Town along the Great South Bay to educate the Town's park-goers about the maritime and cultural history of Islip's Great South Bay communities; and

WHEREAS, in order to continue to utilize said funds, it is necessary to modify the original agreement by extending its term (at no cost to the Town).

NOW, THEREFORE, on a motion of _____, seconded by _____; be it

RESOLVED, that the Supervisor, or his designee, is hereby authorized to enter into an agreement with the New York State Department of State modifying the term of the original agreement to allow the Town to continue to utilize grant funds provided by the New York Department of State through the Environmental Protection Fund to design and create interpretive and educational signage to be placed in Town of Islip Parks along the Great South Bay.

UPON a vote being taken the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 18

TO: SUPERVISOR THOMAS D. CROCI
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into an agreement for Eugene Murphy to provide professional services to the Department of Planning

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, APRIL 3, AT 2 PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Dave Genaway

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
DAVID GENAWAY, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
LYNDA DISTLER, CHIEF OF STAFF

**Town of Islip
Sponsor's Memorandum
for Town Board Resolution**

Instructions: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

Purpose: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

This resolution would authorize the Supervisor to execute an agreement with Eugene Murphy for services to the Department of Planning for capital improvement, grant, and other special projects.

Specify Where Applicable:

1. Entity or individual benefitted by resolution: Eugene Murphy
2. Site or Location effected by resolution: NA
3. Cost: \$20,000
4. Budget Line: B.8020.45000.00
5. Amount and source of outside funding:
Multiple various grants

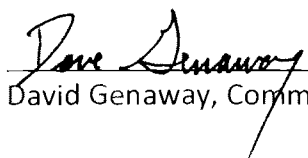
Environmental Impact: Is this action subject to a SEQR environmental review ?

_____ Yes under Section 1, Sub.A, Number _____ of the Town of Islip 617 Check List, an environmental review is required

___XXX___ No under Section II, Sub. __2__, Number_b(2)___ of the Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Date:


David Genaway, Commissioner

3/28/12

TOWN BOARD RESOLUTION

Date: April 3, 2012

WHEREAS, Eugene Murphy, AICP, worked for the Town of Islip for over 35 years in the Department of Planning and Development; and

WHEREAS, Mr. Murphy retired from his post in December of 2010 after 6 years of serving as the Department's Commissioner; and

WHEREAS, the Department of Planning has experienced significant losses of employees who possess critical collective memory and experience in the Planning field—particularly in the area of the Capital Improvement Program, also involving a great deal of grants management; and

WHEREAS, the current Commissioner recommends this action be taken by the Town; and

WHEREAS, this action would result in a fiscal benefit to the Town,

NOW, THEREFORE, on motion of Councilperson _____, seconded by Councilperson _____, be it

RESOLVED, that the Supervisor is hereby authorized to execute a professional services agreement with Eugene Murphy, AICP for services related to the capital improvement program, grants, and other special projects.

Upon a vote being taken, the result was:

Resume

Eugene J. Murphy, A.I.C.P..
38 Vail Street, Islip, New York.
631-581-2917
Torneking@aol.com.

EDUCATION

Master of Architecture and Urban Planning; Virginia Polytechnic Institute, 1974.

BA Degree in Economics, City College of New York, 1971.

PROFESSIONAL.

7/02-12/10 Commissioner, Town of Islip Dept. of Planning and Development. Oversees six Divisions Planning, Building, Engineering, Land Management, Board of Zoning Appeals Land Management, and Economic Development, a total of over 70 employees. Primary responsibilities involved being the key advisor to the Town and Planning Boards at Public Hearings and Work sessions, negotiating site plan, rezoning, and deed covenants with developers routine interface with civic associations and the media on land use, personnel and budget decisions, and implementation of the Community Improvement Program, drafting amendments to the Zoning Code, an updated Land Development and Subdivision Ordinance, creation of the Hauppauge and Great River Planned Development Districts, and the update to the Central Islip Planned Development District..

9/89-7/02 Deputy Commissioner, TOIDPD. Primary responsibilities include creation of the Town Community Improvement Program, Long Island's largest Affordable Housing Program, the Accessory Apartment Ordinance, Urban Renewal Plans for Carleton Park and Crooked Hill Road, the Carleton Avenue Corridor Study, which like all of the above was implemented through rezoning s and private investment..

5/81-9/89 Principal Planner. Authored grounding Corridor Studies on Sunrise Highway, Veterans Memorial Highway and Fifth Avenue, Brentwood.; the Townwide Wetlands and Watercourse Overlay District, moratoria for development near MacArthur Airport, policies for siting of junkyards, supportive housing, carnivals . Created and Implemented the Sidewalk by Schools Program. Supervised about 5 summer interns

6/77-5/81 Senior Planner. Primary responsibility – Zoning Director administered about 100 zoning and special permit applications, including presentations to the Planning and Town Boards, and negotiation of covenants. Developed Code Enforcement Program and coordinated same with Town Attorney. Chaired the Board of Appeals review committee

11/75-6/77 Planner. Authored Comprehensive Plans for five of the Town's 16 hamlets. Project Manager for 5 other hamlet plans prepared by consultants. Prepared grant proposals. Supervised bus shelter installation program.

11/73-11/75 County of Suffolk, County Executive's Office, Planner. Prepared feasibility study for County Industrial Development Agency; prepared decentralization analysis for Dept of Social Services; and assisted in demand analysis for a County Hospital.

6/73-6/74 Lord Fairfax Planning District Commission, Front Royal Va. Planner. Authored Comprehensive Plan for Page County, with recommendations for conservation zoning, road, water, and sewer extensions. Authored District-Wide Transportation Study. Administered reviews for all highway improvements in the District.

CERTIFICATIONS

American Institute of Certified Planners, Charter Member, 1978

American Planning Association, 1976

ACADEMIA

SUNY at Old Westbury, Adjunct Professor 1982, 1983. Taught courses in Urban Geography and Intro. to Urban Planning..

AWARDS- See attached.

Panelist at numerous conferences, including Vision Long Island, Suffolk County Planning Federation, Long Island Housing Partnership, Dowling College, Hofstra University, Long Island Assn.

References Upon Request

ACCOMPLISHMENTS OF NOTE

Awards and Recognition

- 1985 Ronkonkoma Civic Association
- 1992 Suffolk Academy of Law
- 1993 New York State Marine Education Association
 - Islip Growers Market
 - Southeast Elementary School PTA, Brentwood – Joselman Street Pathway
- 1995 Historical Society of Islip Hamlet – Montauk Highway Improvement
- 1999 Oakdale Improvement Society
- 2001 Town of Islip Citation
 - Suffolk County Legislature Proclamation
 - Senator Caesar Trunzo Certificate of Recognition
 - Central Islip Civic Council
- 2003 North Great River Civic Association
- 2004 Bayport-Bluepoint Chamber of Commerce
- 2004 Bohemia Civic Association
- 2005 Vision Long Island Award – Chelsea Place, Bay Shore
- 2006 First Baptist Church of Bay Shore – Harrison Avenue Improvement
- 2007 Concerned Citizens for Independent Living – Pollack Gardens, West Sayville
- 2009 Historical Society of Islip Hamlet – Preservation of 54 Union Avenue, Islip

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 19

TO: SUPERVISOR THOMAS D. CROCI
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into an agreement for Katherine Kennedy of Coldwell Banker Residential Brokerage to actively market a surplus lot in Islandia at no cost to the Town

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, APRIL 3, AT 2 PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

ROBERT L. CICALÉ

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
DAVID GENAWAY, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
LYNDA DISTLER, CHIEF OF STAFF

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The resolution declares a parcel of land owned by the Town of Islip, located between #114 and #1141 Old Nichols Road in Islandia, to be property surplus to the needs of the Town of Islip.

As the Town Board is desirous of selling the property, which is comprised of 179,467 square feet, this resolution authorizes the Supervisor to enter into a professional services agreement with Katherine Kennedy of Coldwell Banker Residential Brokerage, for a term not to exceed one (1) year, commencing on April 3, 2012, whereby Katherine Kennedy of Coldwell Banker Residential Brokerage will set into motion a plan to effectively market the Subject Lot and, ultimately, obtain the best offer available for the sale of the Subject Lot.

SPECIFY WHERE APPLICABLE:

1. Entity or Individual benefitted by resolution: Katherine Kennedy of Coldwell Banker Residential Brokerage, 5018 Express Drive South, Ronkonkoma, New York 11779
 2. Site or location affected by resolution: Parcel located between #114 and #1141 Old Nichols Road in Islandia.
 3. Cost: NA
 4. Budget line: NA
 5. Amount and source of outside funding: NA
-

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

_____ Yes, under Section I, Sub. A. Number _____ of Town of Islip 617 Check List, an environmental review is required.

 X No, under Section II, Sub. _____, Number _____ of Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Trish Begun Werch

Date:

3-27-2012

April 3, 2012

WHEREAS, the Town of Islip owns vacant real property, located between #114 and #1141 Old Nichols Road, Islandia (hereinafter, "the Subject Lot"), having an area of 179,467 square feet, and designated on the Suffolk County Tax map as 0504-014-02-7.3; and

WHEREAS the Subject Lot is not used for municipal purposes, nor is it planned for such use in the future and is, therefore, surplus; and

WHEREAS the Town Board of the Town of Islip is desirous of selling the Subject Lot; and

WHEREAS Katherine Kennedy is a licensed Real Estate Agent employed by Coldwell Banker Residential Brokerage; and

WHEREAS the Town Board of the Town of Islip has determined that it would be beneficial to the Town to enter into a professional services agreement with Katherine Kennedy of Coldwell Banker Residential Brokerage, to assist the Town of Islip in offering the Subject Lot for sale; and

WHEREAS the primary goal of Katherine Kennedy and Coldwell Banker Residential Brokerage will be to effectively market the Subject Lot and, ultimately, obtain the best offer available for the sale of the Subject Lot; and

WHEREAS all fees and commissions related to this agreement shall be borne by the purchaser of the Subject Lot.

NOW THEREFORE, on motion of Councilperson _____

seconded by Councilperson _____, be it

RESOLVED, that the Subject Lot is declared to be property surplus to the needs of the Town of Islip; and it is further

RESOLVED, that the Supervisor, or his designee, is hereby authorized to enter into a professional services agreement with Katherine Kennedy of Coldwell Banker Residential Brokerage, for a term not to exceed one (1) year, commencing on April 3, 2012, whereby Katherine Kennedy of Coldwell Banker Residential Brokerage will set into motion a plan to effectively market the Subject Lot and, ultimately, obtain the best offer available for the sale of the Subject Lot.

UPON a vote being taken the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 20

TO: SUPERVISOR THOMAS D. CROCI
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to exercise a contract option with Construction Consultants, LI, Inc., to permit the installation of glass panels as part of the terminal access roadway project at Long Island MacArthur Airport

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, APRIL 3, AT 2 PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Teresa Rizzuto

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
DAVID GENAWAY, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
LYNDA DISTLER, CHIEF OF STAFF

**TOWN of ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy Implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorize the Supervisor to exercise a contract option with Construction Consultants, LI, Inc. to permit the installation of glass panels as part of the terminal access roadway project at the Long Island MacArthur Airport.

SPECIFY WHERE APPLICABLE:

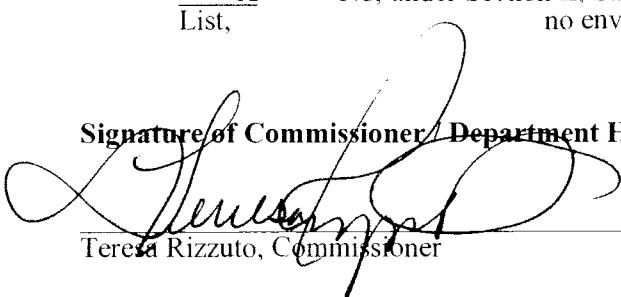
1. Entity or Individual benefitted by resolution: **Town of Islip**
2. Site or location effected by resolution: **Long Island MacArthur Airport**
3. Cost: **\$35,000**
4. Budget line: **F955611.3-7035**
5. Amount and source of outside funding: **\$35,000 through Airport's PFC funding**

ENVIRONMENTAL IMPACT: **Is this action subject to a SEQRA environmental review?**

_____ Yes, under Section I, Sub. A. Number _____ Of Town of Islip 617 Check List, an environmental review is required.

 X No, under Section II, Sub. _____. Number _____ Of Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner / Department Head Sponsor:


Teresa Rizzuto, Commissioner

Date: 3/27/2012

April 3, 2012

Resolution Authorizing The Supervisor To Exercise A Contract Option With Construction Consultants LI, Inc. To Permit The Installation Of Glass Panels As Part Of The Terminal Access Roadway Project At The Long Island Macarthur Airport

WHEREAS, the Town of Islip ("Town") owns, operates and maintains the Long Island MacArthur Airport ("Airport"); and

WHEREAS, on October 25, 2011, Construction Consultants LI, Inc. ("Contractor") submitted a bid totaling \$2,674,000 to the Town for the general construction of the Terminal Drop-off Canopy and the Vehicle Inspection Canopy as part of the reconstruction of the terminal access roadway project at the Airport ("Roadway Project"), which bid included \$35,000 for glass panels and related items ("Glass Panels"); and

WHEREAS, the Town contemplated installing solar panels in place of the Glass Panels and therefore sought a bid for the installation of solar panels from contractors bidding on the electrical work for the Roadway Project and thereafter entered into an agreement with Mainline Electric Corp. for electrical work for the Roadway Project, including the installation of solar panels; and

WHEREAS, on October 25, 2011, by Resolution #15 ("October 2011 Resolution"), the Town Board authorized the Supervisor to enter into an agreement with the Contractor for the general construction of the Terminal Drop-off Canopy and the Vehicle Inspection Canopy as part of the Roadway Project in an amount not to exceed \$2,639,000, which amount did not include the costs relating to the Glass Panels; and

WHEREAS, the Department of Aviation and Transportation has concluded that it is more cost effective and in the best interests of the Airport to install the Glass Panels instead of the Solar Panels, and therefore requires the exercise of the option to have the Contractor install the Glass Panels and the authorization for the expenditure of an additional \$35,000 pursuant to the agreement with the Contractor;

WHEREAS, the agreement with the Contractor and the additional monies for the installation of the Glass Panels will be funded through the Passenger Facility Charge program.

NOW, THEREFORE, on a motion by Councilperson _____ seconded by _____
be it,

RESOLVED, that the Supervisor is authorized to exercise the option pursuant to the agreement between the Town and Construction Consultants LI, Inc. allowing for the purchase and installation of the Glass Panels in the amount of \$35,000, upon such terms as are acceptable to the Town Attorney; and be it further

RESOLVED, that the Comptroller is authorized to make any and all necessary accounting or budget entries to facilitate this agreement.

Upon a vote being taken, the result was

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 21

TO: SUPERVISOR THOMAS D. CROCI
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALÉ, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval amending the October 2011 resolution authorizing Intercounty Paving Associates, LLC., to exercise the option to pave Schaefer Drive and Smithtown Avenue as part of the terminal access roadway project at Long Island MacArthur Airport

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, APRIL 3, AT 2 PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Teresa Rizzuto

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
DAVID GENAWAY, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
LYNDA DISTLER, CHIEF OF STAFF

**TOWN of ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy Implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorize the expenditure of PFC funds for the paving of Schaefer Drive and Smithtown Ave. as part of the terminal access roadway project at the Long Island MacArthur Airport.

SPECIFY WHERE APPLICABLE:

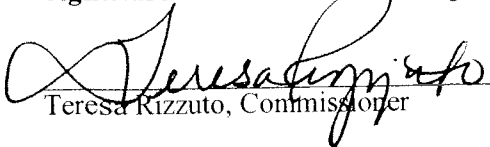
1. Entity or Individual benefitted by resolution: **Town of Islip**
2. Site or location effected by resolution: **Long Island MacArthur Airport**
3. Cost: **\$502,282**
4. Budget line: **F955611.3-7035**
5. Amount and source of outside funding: **\$502,282 through Airport's PFC funding**

ENVIRONMENTAL IMPACT: **Is this action subject to a SEQRA environmental review?**

_____ Yes, under Section I, Sub. A. Number _____ Of Town of Islip 617 Check List, an environmental review is required.

 X No, under Section II, Sub. _____ Number _____ Of Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner / Department Head Sponsor:


Teresa Rizzuto, Commissioner

Date: 3/27/2012

April 3, 2012

Resolution Authorizing the Expenditure Of PFC Funds For The Paving Of Schaefer Drive And Smithtown Ave. As Part Of The Terminal Access Roadway Project At The Long Island Macarthur Airport

WHEREAS, the Town of Islip ("Town") owns, operates and maintains the Long Island MacArthur Airport ("Airport"); and

WHEREAS, on October 25, 2011, by Resolution #16 ("October 2011 Resolution"), the Town Board authorized the Supervisor to enter into an agreement with Intercounty Paving Associates, LLC for paving and related work as part of the reconstruction of the terminal access roadway project ("Roadway Project") at the Airport in an amount not to exceed \$7,138,670, which amount represented the base agreement and two options for additional paving: within the Town of Islip Foreign Trade Zone and on Roebling Court (option one), and paving on Clark Drive and Hering Drive (option two) (the "Intercounty Agreement"); and

WHEREAS, the Intercounty Agreement provided for a third option for the paving of Schaefer Drive and Smithtown Ave. at a cost of \$502,282, which option was not funded by the October 2011 Resolution; and

WHEREAS, the Department of Aviation and Transportation recommends exercising the option to pave Schaefer Drive and Smithtown Ave. pursuant to the Intercounty Agreement; and

WHEREAS, the Intercounty Agreement consisting of the base agreement and the three options will be funded through the Passenger Facility Charge program.

NOW, THEREFORE, on a motion by Councilperson _____ seconded by _____
be it,

RESOLVED, that the October 2011 Resolution is amended to permit the expenditure of up to \$7,640,952 relating to the Intercounty Agreement for the Airport Terminal Access Roadway Project, such increase of \$502,282 reflecting the additional expense relating to the exercise of the option to pave Schaefer Drive and Smithtown Ave.; and be it further

RESOLVED, that the Comptroller is authorized to make any and all necessary accounting or budget entries to facilitate the Intercounty Agreement.

Upon a vote being taken, the result was

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 22

TO: SUPERVISOR THOMAS D. CROCI
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALI, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board consent to the filing of an Order of the Superintendent of Highway/Commissioner of the Department of Public Works to discontinue a portion of West Aletta Place as part of the land transfer exchange between the Town of Islip and Aletta Corporation for the expansion of Mill Pond Park and to allow additional parking for Southside Hospital

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, APRIL 3, AT 2 PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Dave Genaway

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
DAVID GENAWAY, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
LYNDA DISTLER, CHIEF OF STAFF

**Town of Islip
Sponsor's Memorandum For
Town Board Resolution**

Instructions: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

Purpose: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The purpose of this resolution is to consent to the filing of an Order of the Superintendent of Highway/Commissioner of the Department of Public Works to discontinue a portion of West Aletta Place as part of the land transfer exchange between the Town of Islip and Aletta Corporation for the expansion of Mill Pond Park and to allow additional parking for Southside Hospital.

Specify Where Applicable:

1. Entity or individual benefitted by resolution:
Town of Islip and Aletta Corporation
2. Site or Location effected by resolution:
West Aletta Place, Bay Shore
3. Cost:
N/A
4. Budget Line:
N/A
5. Amount and source of outside funding:
N/A

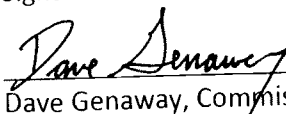
Environmental Impact: Is this action subject to a SEQR environmental review ?

_____ Yes under Section 1, Sub.A, Number _____ of the Town of Islip 617 Check List, an environmental review is required

___X___ No under Section II, Sub._____, Number _____ of the Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Date:


Dave Genaway, Commissioner

3/28/12

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF ISLIP
IN THE MATTER OF
WEST ALETTA PLACE, BAY SHORE**

WHEREAS, there exists a part of the Town highway known as West Aletta Place, located at Bay Shore, New York, being more particularly described as follows:

ALL that certain plot, piece or parcel of land situate, lying and being in the Hamlet of Bay Shore, Town of Islip, County of Suffolk, and State of New York, described as follows:

BEGINNING at a concrete monument 311.03 feet south from the southerly end of the line connecting the southerly side of Union Boulevard with the westerly side of West Aletta Place;

RUNNING THENCE North $19^{\circ} 11' 14''$ West 45.00 feet along the westerly side of West Aletta Place to a point;

THENCE North $70^{\circ} 48' 46''$ East 70.00 feet to a point of tangency on the southerly side of Aletta Place South;

THENCE 31.42 feet along the arc of a curve bearing to the left and having a radius of 20.00 feet and a chord bearing of South $25^{\circ} 49' 07''$ West to a point on the easterly side of West Aletta Place;

THENCE South $19^{\circ} 11' 14''$ East 25.00 feet along the easterly side of West Aletta Place;

THENCE South $70^{\circ} 48' 46''$ West 50.00 feet to a point on the westerly side of West Aletta Place, said point being the point and place of BEGINNING.

SAID road has an area of 2,336 square feet (0.05 acres).

WHEREAS, Thomas D. Croci, a resident of the Town of Islip and the Supervisor of the Town of Islip, and Southside Hospital and Aletta Corporation, having applied to the Commissioner of Public Works of the Town of Islip to discontinue and abandon the above described property, a copy of which application is attached hereto as Exhibit "A"; and

WHEREAS, Aletta Corporation, the only owner of contiguous property other than the Town of Islip, having on the 2nd day of March, 2011 signed a consent to the abandonment of said within described property, a copy of said consent is attached hereto as Exhibit "B"; and

WHEREAS, this portion of West Aletta Place is part of a land transfer exchange between the Town of Islip and Aletta Corporation as resolved by the Town Board on August 17, 2010; and

WHEREAS, the discontinuance of said road will serve the best interests of the Town of Islip and also serve a public purpose; and

NOW, THEREFORE, on a motion of Councilperson _____, seconded by Councilperson _____, be it

RESOLVED, that consent is given to the Commissioner of Public Works of the Town of Islip to make an order discontinuing the following described road:

ALL that certain plot, piece or parcel of land situate, lying and being in the Hamlet of Bay Shore, Town of Islip, County of Suffolk, and State of New York, described as follows:

ALL that certain plot, piece or parcel of land situate, lying and being in the Hamlet of Bay Shore, Town of Islip, County of Suffolk, and State of New York, described as follows:

BEGINNING at a concrete monument 311.03 feet south from the southerly end of the line connecting the southerly side of Union Boulevard with the westerly side of West Aletta Place;

RUNNING THENCE North $19^{\circ} 11' 14''$ West 45.00 feet along the westerly side of West Aletta Place to a point;

THENCE North $70^{\circ} 48' 46''$ East 70.00 feet to a point of tangency on the southerly side of Aletta Place South;

THENCE 31.42 feet along the arc of a curve bearing to the left and having a radius of 20.00 feet and a chord bearing of South $25^{\circ} 49' 07''$ West to a point on the easterly side of West Aletta Place;

THENCE South $19^{\circ} 11' 14''$ East 25.00 feet along the easterly side of West Aletta Place;

THENCE South $70^{\circ} 48' 46''$ West 50.00 feet to a point on the westerly side of West Aletta Place, said point being the point and place of BEGINNING.

SAID road has an area of 2,336 square feet (0.05 acres).

and be it further

RESOLVED, that the Town Board of the Town of Islip is the only other owner of contiguous property besides Aletta Corporation and hereby consents to said discontinuance; and be it further

RESOLVED, that the foregoing is being done in accordance with the provisions of Section 171 of the Highway Law of the State of New York.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 23

TO: SUPERVISOR THOMAS D. CROCI
COUNCILMAN STEVEN J. FLOTTERON
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN ANTHONY S. SENFT, JR.

FROM: ROBERT L. CICALI, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval for the Chief of Staff to approve attendance of employees at appropriate management conferences and/or seminars for educational and training purposes

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON
TUESDAY, APRIL 3, AT 2 PM IN THE TOWN BOARD ROOM, TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Lynda Distler

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY TOWN CLERK
DAVID GENAWAY, COMMISSIONER, PLANNING AND DEVELOPMENT
JOSEPH LUDWIG, COMPTROLLER
LYNDA DISTLER, CHIEF OF STAFF

Town of Islip

**Sponsor's Memorandum
for Town Board Resolution**

Instructions: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

Purpose: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Chief of Staff to approve the attendance of employees at appropriate management conferences and/or seminars for educational and training purposes.

Specify Where Applicable:

1. Entity or individual benefitted by resolution:

n/a

2. Site or Location effected by resolution:

n/a

3. Cost:\$ n/a

4. Budget Line: n/a

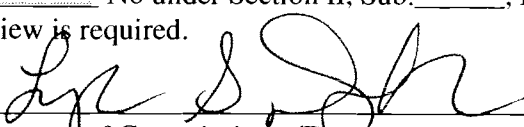
5. Amount and source of outside funding:

n/a

Environmental Impact: Is this action subject to a SEQR environmental review ?

☐ Yes under Section 1, Sub.A, Number _____ of the Town of Islip 617 Check List, an environmental review is required

☐ No under Section II, Sub. _____, Number _____ of the Town of Islip 617 Check List, no environmental review is required.


Signature of Commissioner/Department Head Sponsor:

3-28-2012
Date:

April 3, 2012

WHEREAS, various employees of the departments of Islip Town have occasion to participate in management conferences and seminars for educational and training purposes;

and

WHEREAS, said management conferences and seminars are permitted activities within the Town budget; and

WHEREAS, the authorization of said activities is within the purview of the Office of the Supervisor.

NOW, THEREFORE, on a motion of _____, seconded by _____, be it

RESOLVED, that the Chief of Staff or the designee of the Supervisor is hereby empowered to authorize the attendance of employees at appropriate management conferences and/or seminars for educational and training purposes.

Upon a vote being taken, the result was: